Family and Children's Trust Committee
August 12, 2013
Minutes of Meeting

Members Present
Mary Kay Miller, chair, , Belinda Lucey, Alicia Coleman-Clark, Olga Jones, Joe DeLuca, Cathryn Freitas, Ruth Fernandez, Debra Vinson, Lisa Johnson.

Staff Present
Rhonda Smith. Elaine Burres

Call to order:
Meeting was called to order at 9:35.

Review of Minutes (6/2/12)
Minutes approved

RFI Proposal Rate and Reviewing Process
Two proposals submitted; CARE Parent Network, requesting $74,250 and C.O.P.E., requesting $27,207. Note amounts requested are for a 12 month period.

Discussion Highlights:

CARE:

Well presented
Appreciate the IEP support
History of service provision, confidence in program
Would have liked to hear about the coordination with Regional Center
Was responsive to the RFI
Would have liked additional information on collaborative efforts
Confusing salary scale – if awarded would like to resolve the confusion prior to contract finalization
Strong after-care/follow-up

C.O.P.E:

Collaboration with We Care would be a benefit
Appreciate the train the trainer aspect, unclear if it is at all levels of the program
Would have like more communication with the Antioch Unified School District – to promote outreach and long-term connection with families
No clear plan for outreach
Parenting model seems good
Good ideas of how to work with families
C.O.P.E would be a "piece of the puzzle", not the entire puzzle – has promise
Strong philosophy and proposed services
Where is follow-up, services ends after the 10-week workshop

Final Vote

Both are worthy programs. One is stronger than the other. Both are proposing a service that is greatly needed in the community. While C.O.P.E seems promising, the committee expressed concerns with the agency's ability to outreach and meet outcome goals. Committee agreed to fund program as a pilot to help support the service delivery.

Lisa moved to fund CARE, Joe seconded. Committee voted to award CARE a contract covering 10/1/13 to 6/30/14 in the amount of $55,688 (based on the annual rate requested).

Belinda moved to fund C.O.P.E as a pilot program, Lisa seconded. Committee voted to award C.O.P.E as a pilot program, a contract covering 10/1/13 to 6/30/14 in the amount of $20,207 (based on the annual rate requested).

Site Visit Teams 2013-14

Lists were passed out. Assignments were made. Rhonda will send out new Site Visit Team Rosters prior to the October meeting. Request made to have the first site visit before the holidays.

Open Discussion/Additions

Membership

- Mary Kay requested that members whose membership is expiring in September, contact their District office and request re-appointment
- Debra will move from "At-Large" member to "Mental Health"
- There will be two "At-Large" seats open
- Mary Kay suggested the members connect with individuals whom they feel may be interested in joining the committee

Fund Raising Brochure

- Special thanks to Joe for the final product
- Suggestion to have a link that allows immediate donations on the FACT website. Rhonda will explore

September Meeting

- Mary Kay reminded committee that the current meeting was off-calendar and proposed cancelling the September meeting, Olga seconded. September meeting was cancelled.
- Next meeting will be on October 7, 2013.
- Rhonda will email Conflict Statements, minutes, Site Visit Team Roster, and monitoring tools to committee prior to the meeting

Adjourn:

The meeting was adjourned at 11:40.

<u>NEXT MEETING:</u>
October 7, 2013
9:30-11:30 PM
40 Douglas Drive Rm. 101/102