



## Arts & Culture Commission of Contra Costa County

10 Douglas Street, Suite 250, Martinez, Ca. 94553, Staff@ac5.cccounty.us (Office) 925 646-2278

### Agenda for Monday, January 6, 2020 @ 5:30 PM

**LOCATION: Communications & Media located at 10 Douglas Drive, Suite 200, Martinez**

The mission of this Commission is to advise the Board of Supervisors in matters and issues relevant to Arts and Culture; to advance the arts in a way that promotes communication, education, appreciation and collaboration throughout Contra Costa County; to preserve, celebrate, and share the arts and culture of the many diverse ethnic groups who live in Contra Costa County; to create partnerships with business and government and to increase communications and understanding between all citizens through art. Most importantly, the Commission will promote arts and culture as a vital element in the quality of life for all of the citizens of Contra Costa County.

1. Call to Order/Welcome (1 minutes)
  - Meeting to be called to order by Commission Chair, Burrell
2. Public Comment (5 minutes)  
(Comments may be made on items not on the agenda but under the jurisdiction of the Commission)
3. Approval of November 4th Minutes (2 minutes)
  - VOTE: to approving November 4, 2019 AC5 Commission meeting minutes
  - Explanatory documents: Minutes from AC5 meeting held November 4, 2019
4. Approval of AC5 2019 Advisory Body Report (2 minutes)
  - VOTE: to approve the 2019 Advisory Body Report and submission to the BOS
  - Explanatory documents: 2019 Final Report
5. Managing Director's Report (23 minutes)
  - RECEIVE: written & oral 2019 4<sup>th</sup> =quarter Report from Managing Director
  - Discussion lead by Commission Chair, Burrell
  - Explanatory documents: Managing Director Report October 1 ~ December 31, 2019
6. Commissioner's Reports (40 minutes)
  - RECEIVE: brief written & oral reports from Commissioners on community events and outreach.
  - Discussion lead by Commission Chair, Burrell
  - Explanatory documents: written Commissioner reports
7. Brown Act & Commissioner role (10 minutes)
  - RECEIVE: Current information on the Brown Act & Better Government Ordinance
  - Discussion Lead by Mr. Renn, Managing Director
  - Explanatory documents: hand-outs from July 31, 2019 Brown Act Training
8. Poetry Out Loud County Competition (20 minutes)
  - CONSIDER: Preparations for the POL Competition
  - Discussion lead by Commissioner Shelton
  - Explanatory documents: POL 2020 Flyer
9. Culture Planning Committee Report (25 minutes)
  - RECEIVE: Update information from Cultural Planning Committee
  - Discussion lead by Commission Chair, Burrell
  - Explanatory documents: None
10. Youth Commissioner (20 minutes)
  - CONSIDER: DRAFT Youth Commissioner By-laws updates
  - Discussion lead by Commissioner Kumar
  - Explanatory documents: DRAFT By-laws additions
11. Request for Agenda items for next meeting. (2 minutes)  
Agenda items needed to be placed on the January agenda
  - Consider April is Arts, Culture & Creativity Month!
  - Update on grant award to Richmond Art Center
  - Summary of Poetry Out Loud County Competition 2020
12. Adjournment [Total time = (2 hours)]
  - Adjourn: Commission Chair, Burrell will call the time the meeting is adjourned

The Arts Commission will provide reasonable accommodations for persons with disabilities planning to attend Committee meetings. Contact the number listed above at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Commission less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, 10th floor, during normal business hours. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.