

**Discovery Bay
P-6
Citizen Advisory
Committee**



Richard Kane, Chair

**Office of Supervisor Diane Burgis
Contact: Lea Castleberry
3361 Walnut Blvd., Suite 140
Brentwood, CA 94513
925-252-4500**

Richard Kane, Chair
Joseph Selby, Vice Chair
Bob Mankin, Committee Member
VACANT SEAT
VACANT SEAT

The Discovery Bay P-6 Citizen Advisory Committee serves as an advisory body to the Contra Costa County Board of Supervisors and the Office of the Sheriff.

AGENDA

Special Meeting

**Wednesday, January 20, 2021
6:00p.m.**

To slow the spread of COVID-19, the Contra Costa County Health Officer's Shelter Order prevents public gatherings. In lieu of a public gathering, the Discovery Bay P-6 Citizens Advisory Committee Meeting will be accessible via teleconference to all members of the public as permitted by the Governor's Executive Order N-29-20.

Board meetings can be accessed via Zoom:

<https://cccouny-us.zoom.us/j/2830849836>

or

**Dial In: (888) 278-0254
Conference code: 142291**

To access the full agenda packet, please visit:

<https://www.contracosta.ca.gov/AgendaCenter/ViewFile/Agenda/3125?html=true>

The Discovery Bay P-6 Citizen Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting. Please contact Lea Castleberry at least 72 hours before the meeting at (925) 252-4500.

Materials distributed for the meeting are available for viewing at the District III Brentwood Office.

1. **Call to Order/Roll Call/Pledge of Allegiance**
2. **Approval of Agenda**
3. **Public Comment (3 minutes per speaker)** *Time is allotted under Public Comment for those persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the hearing can be closed by the Chair and the matter is subject to discussion and action by the Committee. Persons wishing to speak are requested to fill out a speaker card.*
4. **Consent Items**
All matters listed under Consent Items are considered by the Committee to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Committee or a member of the public prior to the time the Committee votes on the motion to adopt.
 - a. DRAFT Record of Actions – October 14, 2020
5. **Office of the Sheriff - Monthly Calls for Service Report**
6. **Items for Action and/or Discussion**
 - a. Discuss the potential use of P-6 Funds for additional crime suppression and traffic enforcement within the Discovery Bay community
 - b. Discuss potential future projects in the Discovery Bay community
 - c. Discuss and Approve the 2020/2021 Workplan
 - d. 2021 Rotation of Chair and Vice Chair
7. **Correspondence (R= Received S=Sent)**
8. **Future Agenda Items**
9. **Adjourn**

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**Respectfully submitted by:
Deputy Chief of Staff, Lea Castleberry**

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Draft Record of Actions

6:04 p.m.

October 14, 2020

MEMBERS PRESENT: Chair Kane, Vice Chair Selby, and Committee Member Mankin

MEMBERS ABSENT: None.

PRESENTATION OF COLORS: Led by Chair Selby

APPROVAL OF AGENDA: Motion to approve agenda as presented made by Committee Member Mankin. Second made by Chair Kane. Motion Carried 3-0. AYES: Kane, Mankin and Selby

PUBLIC COMMENTS: None.

CONSENT ITEMS:

a. **Approval of Record of Actions for January 8, 2020:** Motion to accept the Record of Actions as presented made by Committee Member Mankin. Second made by Chair Kane. Motion carried 3-0. Kane, Mankin and Selby.

OFFICE OF THE SHERIFF – MONTHLY CALLS FOR SERVICE REPORT: Lt. Johnson provided the monthly activity report for the months of July - September 2020 that reflects crime stats are down.

ITEMS FOR DISCUSSION AND/OR ACTION:

- a. **Update on Discovery Bay License Plate Readers:** Lt. Johnson reported that all LPR cameras are currently active except at the intersection of Bixler and Regatta Road.
- b. **Discuss potential future projects in the Discovery Bay community:** Lt. Johnson suggested using overtime pay for additional traffic enforcement. Motion to bring this item back at the next meeting to discuss using P-6 Funds to pay for additional traffic enforcement made by Chair Kane. Second made by Council Member Selby. Motion carried: 3-0. AYES: Kane, Mankin and Selby.
- c. **Consider changing the Discovery Bay P-6 CAC meetings from quarterly to twice a year:** Motion to approve with the exception of Special Meetings if necessary, made by Committee Member Mankin. Second by Chair Kane. Motion carried: 3-0. AYES: Kane, Mankin, and Selby.

CORRESPONDENCE/ANNOUNCEMENTS:

a. None

FUTURE AGENDA ITEMS

a. None

ADJOURNMENT

There being no further business before the Discovery Bay P-6 Citizen Advisory Committee, Chair Belcher adjourned the meeting at 6:32pm. The next regularly scheduled Discovery Bay P-6 Citizen Advisory Committee meeting will be held on January 13, 2021 at 6:00p.m. – location to be determined due to Covid-19.

This meeting record is provided pursuant to Better Government Ordinance 95-6, Article 25-2.205(d) of the Contra Costa County Ordinance Code.

**Discovery Bay P-6 Zone
Citizen Advisory Committee**



Richard Kane, Chair

**Supervisor Diane Burgis
District III**

Lea Castleberry, Deputy Chief of Staff
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*The Discovery Bay Citizen Advisory Committee serves as an advisory body to the
Contra Costa County Board of Supervisors and the County Planning Agency.*

2020 Annual Report to the Board of Supervisors

Prepared by:
Office of Supervisor Diane Burgis, Lea Castleberry

Submitted by:
Richard Kane, Chairperson

Activities and Accomplishments

The primary goal of the Discovery Bay P-6 Zone Citizen Advisory Committee (DB P-6 CAC) in 2020 was to continue to be the connection between the residents of Discovery Bay with the County regarding Sheriff's services.

During 2020 the Discovery Bay P-6 Zone CAC activities and efforts included:

- Discussed the Discovery Bay P-6 Zone Expenditure Plans and the Current Fund Balance.
- The committee requested and the Sheriff approved funding for 24 License Plate Readers at all entrances of Discovery Bay.
- The Discovery Bay P-6 Zone CAC members continued to work with the Sheriff's Office and Crime Specialist regarding benefits for the Discovery Bay community.
- The committee continued to serve as an outlet for residents to discuss concerns regarding public safety in the community.
- The committee approved changing the meeting dates from quarterly to twice a year (January and June) and revisit in 2022.

Members in 2020

- Chair Richard Kane
- Vice Chair Joseph Selby
- Committee member Bob Mankin
- VACANT SEAT
- VACANT SEAT

Attendance in 2020

January – All members present
April – Meeting Cancelled
July – All members present
October –All members present

Discovery Bay P-6 Zone Citizen Advisory Committee Objectives for 2021

The Discovery Bay P-6 Zone Citizen Advisory Committee's priorities for 2021 will continue to be to provide the Discovery Bay community with the opportunity to communicate with the Sheriff's Department.

We will continue to work on:

- 1.) Work with the Sheriff's Department to make public safety a priority in the community.
- 2.) Serve as an outlet for residents to discuss concerns regarding public safety in the community.
- 3.) Work to increase programs to educate youth regarding public safety and expand youth programs in the community.

The Discovery Bay P-6 Zone CAC is currently scheduled to meet in January and June on the 2nd Wednesday of the month at 6:00 located at the Discovery Bay Community Center at 1601 Discovery Bay Blvd. in Discovery Bay or via Zoom.