



# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

## AGENDA

**Date:** Thursday, January 21, 2021, 2 pm – 4 pm

**Location:** Join the meeting via WebEx at the following link:

<https://contracosta.webex.com/contracosta/j.php?MTID=m5c68b55690e8a868d7dc05d746e71263>

**Call in information:** +1-408-826-0365 US Toll Access Code: 146 050 0225

Time	Agenda Item	Presenter
1:00	<b>1. <u>Call to Order</u></b> - Chair starts the meeting	Lindy Lavender, <i>Chair</i>
1:00	<b>2. <u>Introductions</u></b> - Roll call of Councilmembers and introduction of guests.	Lindy Lavender, <i>Chair</i>
1:10	<b>3. <u>Public Comment</u></b> - Open Period for members of the public to comment on items not listed on the agenda.	Members of the public
1:15	<b>1. <u>Action Items</u></b> <b>A. (ACTION ITEM)</b> REVIEW and APPROVE minutes from the December 3, 2020 Council meeting. <b>B. (ACTION ITEM)</b> IDENTIFY Councilmembers for each committee.	Lindy Lavender, <i>Chair</i> Jaime Jenett, <i>H3</i>
1:35	<b>2. <u>Funding Update</u></b> A. CoC HUD NOFA Update (Possible Action Item) B. HHAP Round 2 Update C. COVID-19 Funding for the Continuum of Care D. ESG-CV2 Update – RFQ E. Other	Homebase Erica McWhorter, <i>H3</i> Lavonna Martin, <i>H3</i>
1:50	<b>3. <u>Committee Report Outs</u></b> A. HMIS Policy Committee	HMIS Policy Committee Member
	<b>4. <u>Community Updates</u></b> A. No Updates	
1:55	<b>5. <u>Old Business</u></b> A. County Homeless COVID-19 Updates B. Point in Time Count C. Monitoring Update D. Policy Update <b>6. <u>New Business</u></b> A. ED Meeting Report Out	Lavonna Martin, <i>H3</i> Jamie Klinger, <i>H3</i> Homebase Cassie Hourlland, <i>H3</i> Leslie Gleason
2:45	<b>7. <u>Announcements</u></b>	All
3:00	<b>8. <u>Pin It</u></b>	Lindy Lavender, <i>Chair</i>



# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

## Commonly Used Acronyms

Acronym	Definition
AHAR	Annual Homeless Assessment Report
APR	Annual Performance Report (for HUD homeless programs)
CCYCS	Contra Costa Youth Continuum of Services
CDBG	Community Development Block Grant (CPD program – federal)
CESH	California Emergency Solutions and Housing program (state funding)
CSBG	Community Services Block Grant
Continuum of Care	Continuum of Care approach to assistance to the homeless
CoC	Federal grant program stressing permanent solutions to homelessness
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG and other CPD programs
CPD	Community Planning and Development (HUD Office)
EHSD	(Contra Costa County) Employment and Human Services Division
ESG	Emergency Solutions Grant (CPD – federal program)
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA	Notice of Funding Availability
NPLH	No Place Like Home (state funding)
PHA	Public Housing Authority
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 16-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool



## COUNCIL ON HOMELESSNESS

January 21, 2021 from 2:00-4:00

# INTRODUCTIONS

Lindy Lavender, *Chair*

# PUBLIC COMMENT

Lindy Lavender, *Chair*

# ACTION ITEMS

Lindy Lavender, *Chair*

# ACTION ITEM

- Review and approve minutes from the December 3, 2020 Council Meeting.



# SUBCOMMITTEES

Committee	Description
Performance Measures Committee*	Develops and tracks CoC performance outcomes at the system and project levels, in alignment with HUD and local strategic objectives.
HMIS Policy Committee	Develop and share updates on HMIS policy and practice.
Oversight Committee	Works with CoC and HMIS Lead to provide Oversight of CoC by reviewing and assessing development, implementation, and improvement of the CoC, CE System, HMIS database and system outcomes.
CoC/ESG Committee	Prepares for the applications for funds administered by HUD under the HEARTH Act, including the CoC Program.
Policy Committee*	Reviews issues related to homeless policy opportunities, develops strategic approaches, and makes recommendations for action to the Council.
Continuous Quality Improvement	Will participate in the <i>Model for Improvement Science</i> training and will learn how to apply a strategic set of concepts and techniques for making improvements in processes and outcomes related to reducing homelessness.

\* Not currently active.

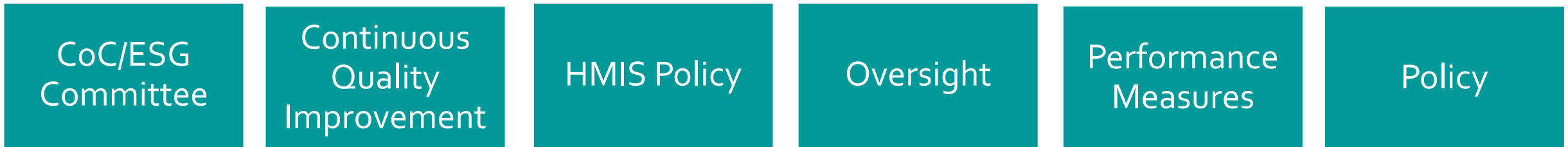


# SUBCOMMITTEES: CURRENT MEMBERS

Committee	Current Members
Performance Measures Committee	<ul style="list-style-type: none"><li>• Doug Leich; Deanne Pearn; Leslie Gleason; and Teri House;</li><li>• <b>Required:</b> the Council Vice Chair, a representative from the Collaborative Applicant, a representative from the HMIS Administrator, and a CoC- and/or ESG-funded member.</li></ul>
HMIS Policy Committee	<ul style="list-style-type: none"><li>• Gabriel Lemus and Tony Ucciferri</li></ul>
Oversight Committee	<ul style="list-style-type: none"><li>• Teri House, Patrice Guillory, Leslie Gleason, Deanne Pearn, Doug Leich</li></ul>
CoC/ESG Committee	<ul style="list-style-type: none"><li>• Required: Council Chair; Vice Chair; a CoC- and/or ESG-funded member serving as CoC Representative on this committee</li></ul>
Policy Committee	<ul style="list-style-type: none"><li>• Doug Leich and Deanne Pearn</li><li>• <b>Required:</b> the Council Chair and a representative from the Collaborative Applicant as the body that reports to the Board of Supervisors on behalf of the CoC.</li></ul>
Continuous Quality Improvement	<ul style="list-style-type: none"><li>• Teri House, Deanne Pearn, Tony Ucciferri, and Doug Leich</li></ul>

# ACTION ITEM

- IDENTIFY Councilmembers for subcommittees for 2021.



# FUNDING UPDATE

Homebase

Erica McWhorter, *H3*

# COC HUD NOFA UPDATE

2020 CoC NOFA

- Bill passed in December directs HUD to renew all COC grants that are expiring in 2021 without competition.
- Expect to see a Notice posted soon with the list of grants to be funded
- No application this year!

2021 CoC NOFA

- No changes or updates in the federal legislation
- Will proceed as normal—stay tuned!

# HHAP ROUND 2 UPDATE

**CoC Allocation: \$1,279,209**

**County allocation: \$1,144,969**

**Total Allocation: \$ 2,424,178**

# COVID-19 FUNDING FOR THE COC

# ESG-CV<sub>2</sub> UPDATE- RFQ

OTHER



# COMMITTEE REPORT OUTS

- HMIS Policy Committee Member

# HMIS POLICY COMMITTEE

## Past Meeting (January 19<sup>th</sup>)

- New Clarity features
- PIT/HIC Announcements
- LSA Reminders
- DV Data & HMIS

## Next Meeting (February 16<sup>th</sup>)

- 3:00-4:00pm

# OLD BUSINESS

Lavonna Martin, *H3*

Jamie Klinger, *H3*

Homebase

Cassie Hourlland, *H3*

# COUNTY HOMELESS COVID-19 UPDATES

## Vaccine Updates

# COVID-19 Vaccine Update

## We Are Here

### Phase 1A: December - January

- Healthcare personnel (tiers 1, 2, 3)
- Employees & residents of long-term care facilities



[Health worker vaccine appointments](#)

#### 1A - Tier 1

- Acute care, psychiatric, and correctional facility hospital staff
- Residents and staff at skilled nursing facilities, assisted living facilities, and similar settings for older or medically vulnerable individuals
- Paramedics and EMTs
- Dialysis centers

#### 1A - Tier 2

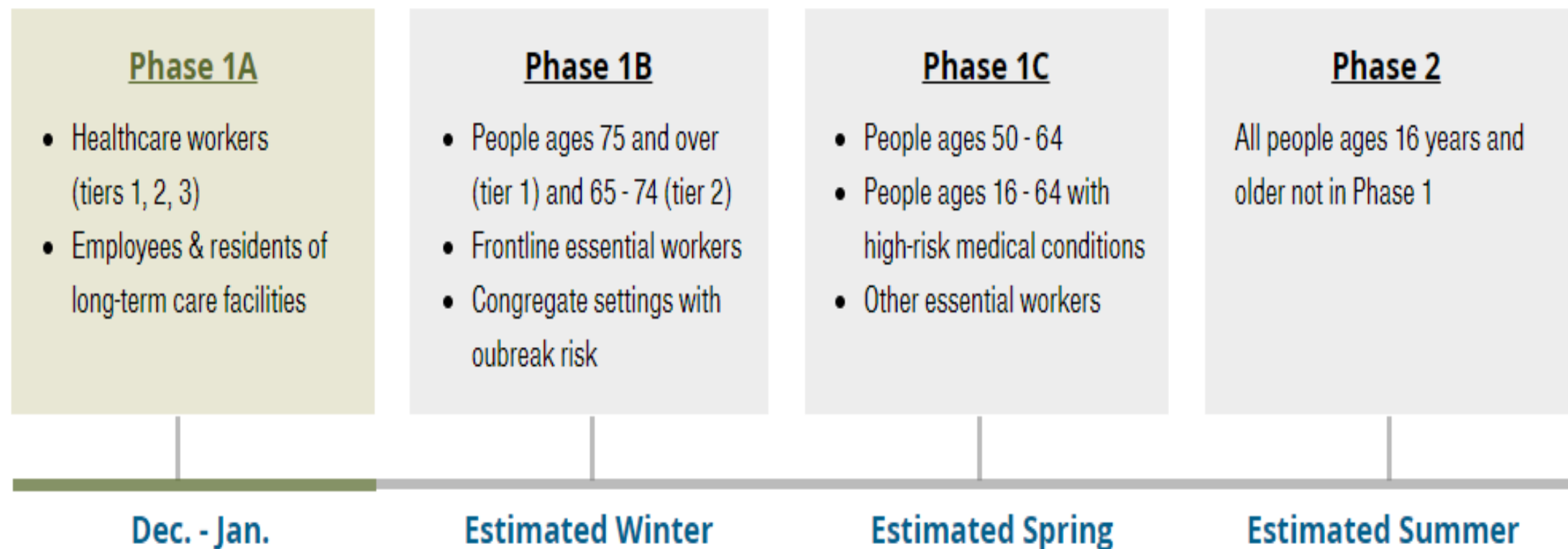
- Intermediate care facilities for persons who need non-continuous nursing supervision and supportive care
- Home health care and in-home supportive services
- Community health workers, including promotoras
- Public health field staff
- Primary care clinic workers

#### 1A - Tier 3

Other healthcare workers, including

- Specialty clinics
- Laboratory workers
- Dental and other oral health clinics
- Pharmacy staff not working in settings at higher tiers

## Distribution Phases at a Glance



# POINT IN TIME COUNT

## December COH Meeting

- Received HUD approval for a *partial exemption* for full unsheltered PIT count (11/24/20)
- COH Board approved methods to conduct an abbreviated observation only unsheltered count during last 10 days of January (12/3/20)

## What has changed since our last meeting?

- **Dec 2020:**
  - Increased COVID-19 positivity trends among general population
    - Positivity rate increased from 3.7% (11/19/20) to 8.8% (12/12/20)
  - Request to postpone observational count until February (HUD approved on 12/22/20)
  - HomeBase Regional Data Workgroup participation: updates and planning among 9 Bay Area CoCs

# POINT IN TIME COUNT

Jan 2021

- HomeBase Regional Data Workgroup
  - Majority of Bay Area CoCs requested full exemption waiver for unsheltered count
- Continued increase in COVID-19 positivity trends
  - General population trends 8.8% (12/12/20) to 10.7% (1/02/21)
- Request for full exemption of 2021 unsheltered PIT count (HUD approved on 1/11/21)



## POINT IN TIME COUNT

What hasn't changed since our last meeting?

- Sheltered PIT count from HMIS
- Housing Inventory Count (HIC)
- Reflective of January 28, 2021

# POINT IN TIME COUNT

## Data to support planning/decision making

- **Service data (HMIS)**
  - City lost housing
  - Place slept last night
  - Unsheltered population: demos, new to unsheltered, exits from unsheltered, trend data
  - CORE outreach: city where contact was made (unique consumers and total contacts)
- **Dispatch data (arcGIS)**
  - Outreach teams' deployment locations
  - # of calls/referrals to cities or by region
- **Encampment data (arcGIS)**
  - Encampment locations (density and location)

# MONITORING UPDATE

## Monitoring Pilot

- Refining and streamlining data request process.
- Developed secure way to transmit files.
- Currently conducting review of pilot programs.
- Results expected in February
- Expand to other CoC Funded projects in March

# POLICY UPDATE

## Local

- Legislative Platform

## State

- Budget

## Federal

- HUD Secretary

# NEW BUSINESS

Leslie Gleason, CoC/ESG Program Grantee  
Representative

# ED MEETING REPORT OUT

# ANNOUNCEMENTS

Lindy Lavender, *Chair*

# Health Care for the Homeless Co-Applicant Governing Board Recruiting New Members

The Contra Costa County Health Care for the Homeless (HCH) Co-Applicant Board is recruiting new members. We are looking for community members and consumers that are willing to bring their expertise and experience to the amazing work we are doing to best serve the health needs of the those experiencing homelessness here in Contra Costa. The mission of the HCH Board is to oversee, guide and assist the program in its efforts to deliver high quality health care to a diverse and medically underserved community.

- Monthly Virtual Meetings every 3<sup>rd</sup> Wednesdays from 11:00-12:30pm
- For more information about our Health Care for the Homeless Program and Co-Applicant Governing Board, please visit  
[www.cchealth.org/hch](http://www.cchealth.org/hch)  
<https://cchealth.org/healthcare-for-homeless/governing-board.php>



# STIMULUS PAYMENTS FOR CONSUMERS

## Second Round of Economic Impact Payments Coming

- Direct deposit payments have started and paper checks will be mailed through January. F
- Providers are encouraged to visit the IRS Economic Impact Payments [web page](#) to learn more about this important potential resource for their clients.

PIN IT

Lindy Lavender, *Chair*

# UPCOMING MEETINGS

- **CoC Training (Rapid Resolution)** - January 25 from 1:00-3:00pm
- **COH Meeting**- February 4<sup>th</sup>, 2021 from 1:00-3:00pm
- **Stakeholder Meeting (Consumer Engagement)**- February 8<sup>th</sup> from 1:00-3:00 pm
- **HMIS Policy Committee Meeting**- February 16<sup>th</sup> from 3:00-4:00pm

For meeting links, go to <https://cchealth.org/h3/coc/council.php#Meetings>



# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

## COUNCIL ON HOMELESSNESS MINUTES

**Date:** Thursday, December 3, 2020 from 1-3pm

**Recording Link:**

<https://contracosta.webex.com/contracosta/ldr.php?RCID=842c7dd6db064a5eb080c4d4152d158d>

**Password:** KykgtMy3

**Council Member Attendance:** Dan Sawislak, Teri House, Leslie Gleason, Lindy Lavender, Candace Collier, Alejandra Chamberlain, Gabriel Lemus, Lynn Peralta, Doug Leich, Deanne Pearn, Tony Ucciferri, Shawn Ray, Manjit Sappal,

**Absent:** Manuel Arredondo, Patrice Guillory

**Staff Attendance:**

Cassandra Hourlland, Erica McWhorter, Jamie Klinger, Juliana Mondragon, Lakisha Langston, Lavonna Martin, Shelby Ferguson, Tamara Diaz, Jaime Jenett

**Public Attendance:**

Adelaide Nzeusseu, Mt. Diablo Unified School District; Andrea Foti, SHELTER, Inc; ; Barbara Simpson, SHELTER, Inc; Bertha Lopez, Hume Center; Bill Scheinman, SHELTER, Inc; Brandon Wirth, SHELTER, Inc; Chaplain Creekmore, Community Member; Claude Battaglia, Independent Living Resource Center; Dawn Morrow, Supervisor Burgis's office; Denise Clarke, Contra Costa Office of Education; DeVonn Powers, Humanity Way; Elizabeth Verdin, Hume Center; George Fruehan, Berkeley Food and Housing Program; George Fulmore, Community Member; Hector Malvido, Ensuring Opportunity; James Worley, SHELTER, Inc; Janel Fletcher, SHELTER, Inc; Jill Ray, Supervisor Anderson's office; John Eckstrom, SHELTER, Inc; Julian L.S., Youth Action Council; Julie Clemens, SHELTER, Inc; Karen Erickson, Catholic Charities of the East Bay; Karri Eggers, SHELTER, Inc; Kim Ritchie, SHELTER, Inc; Lauren Larin, Homepage; Lesley Garcia, Contra Costa Crisis Center; Linae Young, Healthcare for the Homeless; Lucy Boswell, Trinity Center; Margaret Watts, Anthem ; Maria Bostic, Hume Center; Mark Walker, St. Vincent De Paul; Mary Terjeson, Community Member; Maya I., Bay Area Legal Aid; michael Burch, Community Member; Michelle Mankewich, EHSD; Renee Hedrick, Youth Action Council; Rosann Bayon Moore, City of Antioch; Shayne Kaleo, SHELTER, Inc; Stephen Hoeft, Community Member; Tammy, SHELTER, Inc; Taylor Kimber, Congressman DeSaulnier's office; Theresa Karr, Community Member; Tim Koehler, EAH Housing

Time	Agenda Item	Presenter
1:00	1. <u>Call to Order/Introductions</u>	Lindy Lavender, Chair
Lindy started the meeting with roll call. Members of the public were asked to introduce themselves in the chat.		
1:10	2. <u>Public Comment</u> - Open Period for members of the public to comment on items not listed on the agenda.	All
None		
1:15	3. <u>CoC Governance</u>	



# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

	<p>A. <b>Minutes</b>  i.(<b>ACTION ITEM</b>) REVIEW and APPROVE minutes from the November 5, 2020 Council meeting.</p> <p>B. <b>Committee Report Outs</b>  i.HMIS Policy Committee  ii.YAC</p> <p>C. <b>Point In Time Count</b>  i.(<b>ACTION ITEM</b>) Potential action item to approve the methodology for the Point in Time (PIT) Count pending additional changes required by HUD.</p> <p>D. <b>COH Membership</b>  i.New Appointments  ii.Goodbyes</p>	<p>Lindy Lavender, <i>Chair</i></p> <p>Tony Ucciferri, <i>Public Housing Authority Representative</i></p> <p>YAC Committee Member</p> <p>Jamie Klinger, <i>H3</i></p> <p>Jaime Jenett, <i>H3</i></p>
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## Minutes

### **Motion**

- State of Motion:
  - To approve the minutes from the November 3, 2020 Council meeting as presented.
- Discussion
  - No discussion.
- Procedural Record
  - Motion made by: Leslie Gleason
  - Seconded by: Dan Sawislak
  - AYES: Dan Sawislak, Teri House, Leslie Gleason, Lindy Lavender, Candace Collier, Alejandra Chamberlain, Gabriel Lemus, Lynn Peralta, Doug Leich, Deanne Pearn, Tony Ucciferri, Shawn Ray, Manjit Sappal,
  - NOES: none
  - ABSTAINS: none
  - ABSENT: Alejandra Chamberlain, Candace Collier, Manuel Arredondo, Patrice Guillory

**Motion approved.**

### Committee Report Outs

#### **HMIS policy Committee**

- Tony Ucciferri reported out on the November 17, 2020 HMIS Policy Committee Meeting. (Slide 8)

### **Highlights include:**

- Attendees learned about each step in the Coordinated Entry System enrollment process, how to collect information for each step, and discussed the importance of collecting the Coordinated Entry Data Elements.
- Attendees were provided data on the Contra Costa CES and had the opportunity to discuss challenges or additional resources needed in order to improve data collection on CES Data Elements.
- If there are no agenda items from individuals that meeting will be cancelled.

### **Discussion:**

- None



## CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

### YAC

- Juno Hendrick reported out on YAC participation in the November 19<sup>th</sup> CoC Learning Hub event

### Highlights include:

- YAC members, including Julian, and other youth got to share stories of lived experience with community members.
- Tamara Diaz, YAC staff leader, reported that YAC alumni who now lives in TX created free budgeting classes that are available for interested parties. To get more information, reach out to Tamara at [tamara.diaz@cchealth.org](mailto:tamara.diaz@cchealth.org).

### Discussion:

- None

### Point in Time Count

Jamie Klinger provided an update on PIT Count Methodology (slides 10-20)

### Highlights include:

- HUD approved proposed plan to conduct observational count, with staff only, over longer time frame, with no survey sampling on 11/24

### Discussion:

- Deanne Pearn expressed concern on behalf of providers re capacity to provide staff support to the PIT given staffing constraints related to COVID. Has about 10% of staff quarantining at any given time.
- Leslie Gleason echoed Deanne's concern re staffing. Suggested agency's ability to participate in this should not impact future grant applications. Lavonna confirmed that participating in PIT would not impact funding opportunities and clarified that would focus on engaging existing outreach staff.

### Motion

- State of Motion:
  - To approve the proposed methodology for the Point in Time (PIT) Count pending additional changes required by HUD.
- Discussion
  - None
- Procedural Record
  - Motion made by: Deanne Pearn
  - Seconded by: Teri House
  - AYES: Dan Sawislak, Manuel Arredondo, Teri House, Leslie Gleason, Lindy Lavender, Alejandra Chamberlain, Gabriel Lemus, Lynn Peralta, Doug Leich, Shawn Ray, Patrice Guillory, Candace Collier
  - NOES: None
  - ABSTAINS: None
  - ABSENT: Manuel Arredondo, Patrice Guillory

**Motion passed.**

### COH Membership



# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

## Goodbyes

- We said goodbye to the following Council members who will not continue on the Council on Homelessness next year:
  - Candace Collier
  - Dan Sawislak
  - Manuel Arredondo
  - Tracy Pullar

## New Appointments

- Jaime Jenett notified the Council that Family and Human Services Committee approved recommendations on 11/23 and the Board of Supervisors would be voting on the recommended candidates at the 12/8 Board of Supervisors meeting.

1:30	<b>4. <u>County Homeless COVID-19 Updates</u></b> <ul style="list-style-type: none"> <li>A. Updated provider guidance</li> <li>B. CoC COVID-19 Recovery Plan</li> <li>C. Project Roomkey Round 2 Funding Announced</li> </ul>	Lavonna Martin, <i>H3</i>
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## Updated provider guidance

Lavonna Martin provided information about updated provider guidance available for congregate facilities. (Slide 27)

### Highlights include:

- In Purple Tier and updated provider guidance accordingly.
- Vaccine availability-: Don't have guidance beyond healthcare workers and nursing home facilities but expect shelters and essential staff to be in Tier 2.
- Governor announced additional regional stay at home order for communities with ICU capacity below 15%. Bay Area doesn't meet that threshold yet, but expect to mid/late December so Bay Area health officers considering implementing more strict restrictions in advance of hitting that threshold. Biggest impact to providers would be outdoor dining at places like CARE centers.
- Governor released new Small Business Relief Grant program that non-profits could be eligible for. Info on State website available.

## Project Roomkey Funding Extension: Round 2 Funding Announced (slide 29)

Lavonna Martin provided an update on Project Roomkey Round 2 funding.

### Highlights include:

- \$62M of one-time funding to extend Project Roomkey operations
- Contra Costa to receive \$2,471,764 (based on occupancy)
- Additional \$3M in TA available for project management to help people transition into housing from hotels

## CoC COVID-19 Recovery Plan

Lavonna Martin provided an update on the CoC COVID-19 Recovery Plan including a visual diagram (slide 28)

### Highlights include:

- The hotel program will continue to operate through June 30, 2021.
- Layered resources to help people transition to more permanent housing



# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

- No one will transition to unsheltered homelessness due to lack of resources.
- PUI Hotel is separate from Project Roomkey hotels being discussed, will remain operational with continue with support of Health Services.
- Motel 6 purchased by County to transition to Interim Housing sooner than June 30<sup>th</sup> and will be available as a resource in our community permanently.
- Have enough money to keep at least one hotel operational for a full year.
- \$4m in ESG/CV funds towards Rapid Rehousing and rehousing services, approx. average available \$10k per household.
- Housing Authority of Contra Costa gained 100 Mainstream Housing Vouchers- may be able to overlay to hotel transition program. Biggest allocation across the country!
- Trinity will open winter shelter program with CESH funds.
- Modifying County shelters to bring people back safety by creating private sleep spaces.
- Will see RPFs for Rapid Rehousing providers soon.

### Discussion

- None

1:50	<b>5. <u>Presentations</u></b> – Provider Spotlight: Humanity Way	DeVonn Powers, <i>Humanity Way</i>
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### Provider Spotlight: Humanity Way

DeVonn Powers from Humanity Way provided an overview of the program. (Slides 31-40)

### Highlights include:

- Humanity Way is a non-profit organization that specializes in serving diverse populations in Contra Costa County and aspires to restore humanity by providing for people's basic needs, whether disadvantaged, in a crisis, or in need of emotional or psychological healing.
- Started in 2017 and receive funding through public donations and have been awarded grants through private organizations. Mix of hired staff, volunteers and trained work experience participants.
- Offer housing, workforce and supportive services

### Discussion:

- None

2:10	<b>6. <u>CoC Updates</u></b> A. Funding Update a. Update on HHAP Round 2 b. HUD NOFA Update B. Monitoring Update C. Policy Update D. Equity Report Out	Homebase  Erica McWhorter, <i>H3</i>  Councilmembers  Cassie Hourlland, <i>H3</i>
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### Funding Update

Erica McWhorter provided an update on HHAP Round 2 funding (slide 42)





## CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

### Highlights include:

- Contra Costa qualifies for approximately \$2.4M
- County working with Homebase to apply
- Used some of HHAP as match for operating costs for Project Homekey so some of this new allocation will go towards that for Operating Costs but will have funding left and looking to use it towards permanent housing. Working with Homebase to work out details.
- California released “redirection of funds” application to reduce administrative burden of multiple reports-submitted application so H3 could administer as Collaborative Applicant on behalf of CoC.

Lauren Larin reported no update on HUD COC NOFA.

### Highlights include:

- HUD aware of issue of contracts that may be renewing soon and looking at way to renew grants without competition.
- Options: slow down spending or if are unspent funds, may be opportunities to extend those grants using expedited request process

### Discussion:

- Erica McWhorter encouraged providers to reach out to Homebase if support needed for extension requests
- Leslie Gleason asked if there is a national effort to raise this issue to HUD. Lauren reports has been reported on national HUD SNAPs calls. HUD operating under statues so limited ability to flex. Leslie asked if Congress is aware of this issue and if advocacy efforts underway for COVID legislation. Cassie Hourlland reported that there are advocacy efforts.
- Deanne Pearn has project that renews in Jan. Feel that this is community conversation. What commitment is the community making to fund programs if HUD doesn't come through?
- Taylor with Congressman Mark Desaulnier's office asked to receive information about what the specific concerns are and what could be added to Relief Bill. Providers should reach out to CoC Lead team who will reach out directly on behalf of CoC. County also in touch with County lobbyists and H3 will share that information with them.

### Monitoring Update

Lauren Larin provided an update on the Monitoring Process. (Slide 44)

### Highlights include:

- Pilot underway to monitor 3 projects that receive CoC funding from HUD
- Report back in February

### Discussion:

- No discussion

### Policy Update:

Cassie Hourlland provided an update on policy. (Slide 45)

### Highlights include:

- Measure X



# CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

- ½ cent sales tax
- Meetings held with community to discuss oversight committee formed
- Draft memo with recommendations to go to Board of Supervisors
- County Legislative platform
  - H3 sent proposed revisions to CAOs office (included in meeting packet)
  - Disaster planning and relief efforts and request to include equity lens
- Biden Administration Homelessness Plan
  - Slide 46 outlines key points

**Discussion:**

- No Discussion

**Equity Report Out**

Doug Leich provided an update on the Racial Equity Action Lab (slide 48)

**Highlights include:**

- CC cohort is about 20 people including 5 COH members, 4 H3 staff.
- Just completed 2<sup>nd</sup> session. Accomplishments and next steps listed on slide 49

**Discussion:**

- Deanne requested to get data report the REAL cohort received at session 2. Lavonna Martin explained that the RED team is working on developing a more refined data report that we can share.
- Erica reminded group that cohort is a first step and there will be more opportunities for engagement on Equity work coming up.

**2021 Planning**

Cassie reported on 2021 planning and calendar

**Highlights include:**

- All meetings, trainings and events listed in online calendar that can be found <https://cchealth.org/h3/coc/council.php#Meetings>

2:50	3. <b>Community Announcements</b>	All
<ul style="list-style-type: none"> <li>● Andrea Foti from Shelter, Inc. is getting more COVID funding for Rental Assistance. Getting 100-200 online registrations daily. For more information go to: <a href="https://shelterinc.org/programs/covid-19-hotline.html">https://shelterinc.org/programs/covid-19-hotline.html</a></li> </ul>		
3:00	4. <b>Pin It</b>	Lindy Lavender, Chair
<ul style="list-style-type: none"> <li>● COH Orientation 1/7, 10 am - Noon</li> <li>● COH meeting 1/21, 2 pm -4 pm</li> <li>● Jaime put call out for information COH might want to hear about for next year               <ul style="list-style-type: none"> <li>○ Shawn Ray: addiction resources</li> <li>○ Leslie Gleason: Pull together workgroup to look at CoC awards/Renewals challenge</li> </ul> </li> </ul>		

## Oversight Committee Role and Function

The Oversight Committee is a subcommittee of the Council on Homelessness (COH), and includes between 15 and 25 participants representing a wide array of community stakeholders and interest areas, including:

- 211
- Affordable Housing Developers
- Consumers/Consumer Advocates
- Contra Costa Council on Homelessness
- Participating Provider Agencies
- County and City Government
- Funders
- Data Evaluation/HMIS
- Domestic Violence Service Providers
- Faith Communities
- Veterans Services
- Youth Services/Education

The Oversight Committee will convene quarterly at a minimum but may be convened more frequently as needed and upon request of the COH, Oversight Committee, or CoC Manager.

The Oversight Committee serves as the connection between the various committees and workgroups and provides recommendations to the Council on Homelessness based on feedback from committees and workgroups. In addition, the Oversight Committee is responsible for reviewing and assessing the development, implementation, and improvement of the CoC, CE system, and HMIS database, system outcomes. That work may also include tracking evaluation efforts and compliance and performance monitoring at the system and project levels, as well as supporting the development or refinement of monitoring and evaluation tools and processes. Oversight committee members are responsible for developing recommendations to take to the Council on Homelessness around special initiatives, updates to the COC Policies and Procedures, grievances, CoC Planning, and Continuous Quality improvement. The Oversight committee will do this work in coordination with the CoC Manager, CoC Lead Agency, and HMIS Lead Agency, and at the direction of the COH, as applicable.

The Oversight Committee is responsible for providing oversight and making recommendations in the following areas:

1. **Committees & Workgroups:** The Oversight Committee serves as the liaison between the Council on Homelessness and the various committees and workgroups that carry out planning, implementation, and evaluation efforts to support the Contra Costa Continuum of Care. The Oversight Committee will review CoC system evaluation efforts and provide recommendations around measurements and assessments. The Oversight Committee will support the determination of the committees and workgroups necessary to complete work related to CoC functions. The CoC Manager, COH and CoC Lead agency may also determine necessary committees or workgroups as appropriate. Members will be invited to participate in various

other CoC ad hoc and standing meetings, committees and workgroups to ensure planning, implementation and evaluation efforts are aligned with CoC priorities.

2. **Projects & System Initiatives:** The Oversight Committee reviews and monitors system-wide projects and initiatives. The Oversight Committee will provide recommendations on initiatives that impact CoC operations. In addition, the Oversight Committee may provide recommendations on issues related to CoC projects, including on issues of performance and compliance.
3. **System Data and Continuous Quality Improvement:** The Oversight committee will review quarterly data reports that will include data on the CoC. The committee will provide recommendations on how to create a data culture that incentivizes and enforces good data quality to support enhanced data informed decision-making. Taking into consideration all of the information provided to it through the areas of responsibility outlined in this document, the Oversight Committee considers needed changes to the CoC system functions and makes recommendations to the Council on Homelessness, and CoC and HMIS Lead Agencies.
4. **System Governance and Planning:** The Oversight Committee in coordination with the CoC Lead will ensure annual review all CoC policies and procedures and provide recommendations to the Council on Homelessness around updates to the policies and procedures. In addition, the Oversight committee in coordination with the CoC Lead will ensure all work related to CoC functions and planning is aligned with the CoC goals, priorities and workplan.
5. **Grievances:** At the CoC Manager's discretion, an ad hoc group of non-conflicted Oversight Committee members may be formed to provide additional supports in resolving a project or system level grievance. The Oversight committee may also receive reports from the CoC Manager about grievances, which may include the total number of grievances, successful and unsuccessful resolutions, and grievance types to provide recommendations around system and policy improvement and provider training. Oversight committee members may be required to participate in training to facilitate unbiased, equitable decision making in line with funder or regulatory requirements and best practices.

Other areas of responsibility may be identified by the Contra Costa Council on Homelessness or recommended by the Oversight Committee or the Continuum of Care Manager.