

Agenda

Group/Meeting Name: Economic Opportunity Council (EOC) Business Meeting

Date: 3/12/2020 **Time: From:** 6:00 PM **To** 8:00 PM

Location: 1470 Civic Ct. Suite 200, Concord 207

Meeting Leader: Renee Zeimer, Chair

Purpose: To Conduct EOC Monthly Meeting

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.

PERSONS WHO WISH TO ADDRESS THE EOC DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO TWO (2) MINUTES.

*The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day.
Your patience is appreciated.*

Desired Outcome: By the end of this meeting, we will:

Understand the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Reviewed and approve the draft January 9, 2020 EOC Business Meeting minutes for official record.
Update on the 2019 Community Services and Development (CSD) Annual Report so that members are informed.
Debrief on the 2020 Roundtable event so that members are informed.
Discuss the 2020 Census Countdown so that members are informed.
Receive the Community Services Bureau (CSB) Director's Report, EOC Chair, Administrative and EOC member's reports so that we are informed of activities and have identified appropriate next steps.
List next steps so that everyone is aware of their assigned tasks, upcoming meetings, and deadlines.
Evaluate the meeting.

Agenda			
What	How	Who	Time
1. Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Chair	5 Minutes
2. Public Comment	Present	Members of the Public	2 Minutes
3. Action: ➤ Review and approval of the January 9, 2020 EOC Business Meeting minutes	Present Draft Clarify Check for Understanding Check for Approval	Secretary	5 Minutes

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What	How	Who	Time
4. Discuss: ➤ 2019 Annual Report	Present Clarify Check for Understanding Check for Approval	CSB Staff	20 Minutes
5. Debrief: ➤ 2020 Roundtable	Present Clarify Check for Understanding	CSB Staff	25 Minutes
6. Discussion: ➤ Census Countdown	Present Clarify Check for Understanding Check for Approval	Samuel Houston/ Lauren Babb	15 Minutes
7. Reports: <ul style="list-style-type: none"> • EOC Chair <ul style="list-style-type: none"> - CalCAPA Legislative Day • Fiscal <ul style="list-style-type: none"> -Actual • Governance Subcommittee • Outreach Subcommittee • CSB Staff <ul style="list-style-type: none"> - COVID 19 Guidance • EOC Members 	Present	Group	10 Minutes 10 Minutes 0 Minutes 0 Minutes 10 Minutes 10 Minutes
8. Next steps	Present Clarify Check for Understanding	Group	5 Minutes
9. Evaluate the Meeting	Plus/Delta	Group	3 Minutes

Public comments on matters listed on the agenda may be submitted at least one full work day prior to the published meeting time, to the Economic Opportunity Council Board via email: mtupou@ehsd.cccounty.us or nsparks@ehsd.cccounty.us ;or via electronic mail: 1470 Civic Court, Suite 200 Concord, Ca 94520.