



Agenda

RACIAL JUSTICE OVERSIGHT BODY

Data Subcommittee Meeting

August 27, 2020

3:00 p.m. to 5:00 p.m.

Join Zoom Meeting from PC, Mac, Linux, iOS or Android:

<https://cccouny-us.zoom.us/j/98410539545?pwd=U3N6Q1NjeDkvTG0zC95WW9WVzFaUT09>

Password: 629598

Or Join by Phone:

Dial: 888-278-0254 (US Toll Free)

Conference code: 716711

Subcommittee Meeting

1. **Welcome and Announcement**
2. **Public Comment** on any item under the jurisdiction of RJOB Data Subcommittee and not on this agenda.
3. **Approval of the Record of Actions** – from July 23, 2020 meeting (Attachment 1) [VOTE]
4. **Discuss committee’s ability to obtain data from local justice system stakeholders**
 - Probation Department (Donte Blue)
 - Sheriff and other local law enforcement agencies (John Lowden)
5. **Discuss best practices when collecting justice system data related to race and ethnicity**
6. **Next Steps/Review Workplan** (Attachment 2)
7. **Adjourn to Next Subcommittee Meeting** – September 24, 2020, 3:00 p.m. – 5:00 p.m.

☺ *The Office of Reentry & Justice will provide reasonable accommodations for persons with disabilities planning to attend Racial Justice Oversight Body meetings. Contact the person listed below at least 72 hours before the meeting.*

📁 *Any disclosable public records related to an item on a regular meeting agenda and distributed by the County to a majority of members of the Racial Justice Oversight Body less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 202, Martinez during normal business hours.*

📧 *Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time.*

For Additional Information Contact:

Donté Blue, Acting Director
Office of Reentry & Justice
Phone (925) 313-4087 Fax (925) 313-4191
Donte.Blue@orj.cccounty.us

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB	Assembly Bill	HIV	Human Immunodeficiency Syndrome
ABAG	Association of Bay Area Governments	HOV	High Occupancy Vehicle
ACA	Assembly Constitutional Amendment	HR	Human Resources
ADA	Americans with Disabilities Act of 1990	HUD	United States Department of Housing and Urban Development
AFSCME	American Federation of State County and Municipal Employees	Inc.	Incorporated
AICP	American Institute of Certified Planners	IOC	Internal Operations Committee
AIDS	Acquired Immunodeficiency Syndrome	ISO	Industrial Safety Ordinance
ALUC	Airport Land Use Commission	JPA	Joint (exercise of) Powers Authority or Agreement
AOD	Alcohol and Other Drugs	Lamorinda	Lafayette-Moraga-Orinda Area
ARRA	American Recovery and Reinvestment Act	LAFCo	Local Agency Formation Commission
BAAQMD	Bay Area Air Quality Management District	LLC	Limited Liability Company
BART	Bay Area Rapid Transit District	LLP	Limited Liability Partnership
BCDC	Bay Conservation & Development Commission	Local 1	Public Employees Union Local 1
BGO	Better Government Ordinance	LVN	Licensed Vocational Nurse
BOS	Board of Supervisors	MAC	Municipal Advisory Council
CALTRANS	California Department of Transportation	MBE	Minority Business Enterprise
CalWIN	California Works Information Network	M.D.	Medical Doctor
CalWORKS	California Work Opportunity and Responsibility to Kids	M.F.T.	Marriage and Family Therapist
CAER	Community Awareness Emergency Response	MIS	Management Information System
CAO	County Administrative Officer or Office	MOE	Maintenance of Effort
CCHP	Contra Costa Health Plan	MOU	Memorandum of Understanding
CCTA	Contra Costa Transportation Authority	MTC	Metropolitan Transportation Commission
CCP	Community Corrections Partnership	NACo	National Association of Counties
CDBG	Community Development Block Grant	OB-GYN	Obstetrics and Gynecology
CEQA	California Environmental Quality Act	O.D.	Doctor of Optometry
CIO	Chief Information Officer	OES-EOC	Office of Emergency Services-Emergency Operations Center
COLA	Cost of living adjustment	ORJ	Office of Reentry & Justice
ConFire	Contra Costa Consolidated Fire District	OSHA	Occupational Safety and Health Administration
CPA	Certified Public Accountant	Psy.D.	Doctor of Psychology
CPI	Consumer Price Index	RDA	Redevelopment Agency
CSA	County Service Area	RJOB	Racial Justice Oversight Body
CSAC	California State Association of Counties	RJTF	Racial Justice Task Force
CTC	California Transportation Commission	RFI	Request For Information
dba	doing business as	RFP	Request For Proposal
EBMUD	East Bay Municipal Utility District	RFQ	Request For Qualifications
EIR	Environmental Impact Report	RN	Registered Nurse
EIS	Environmental Impact Statement	SB	Senate Bill
EMCC	Emergency Medical Care Committee	SBE	Small Business Enterprise
EMS	Emergency Medical Services	SWAT	Southwest Area Transportation Committee
EPSDT	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	TRANSPAC	Transportation Partnership & Cooperation (Central)
et al.	et ali (and others)	TRANSPLAN	Transportation Planning Committee (East County)
FAA	Federal Aviation Administration	TRE or TTE	Trustee
FEMA	Federal Emergency Management Agency	TWIC	Transportation, Water and Infrastructure Committee
F&HS	Family and Human Services Committee	UCC	Urban Counties Caucus
First 5	First Five Children and Families Commission (Proposition 10)	VA	Department of Veterans Affairs
FTE	Full Time Equivalent	vs.	versus (against)
FY	Fiscal Year	WAN	Wide Area Network
GHAD	Geologic Hazard Abatement District	WBE	Women Business Enterprise
GIS	Geographic Information System	WCCTAC	West Contra Costa Transportation Advisory Committee
HCD	(State Dept of) Housing & Community Development		
HHS	Department of Health and Human Services		
HIPAA	Health Insurance Portability and Accountability Act		



Agenda

RACIAL JUSTICE OVERSIGHT BODY

Data Subcommittee Meeting

*****Record of Actions*****

July 23, 2020

3:30 p.m. to 5:00 p.m.

Join from PC, Mac, Linux, iOS or Android:

<https://cccounty-us.zoom.us/j/92706118569?pwd=VW8xR282eUILNE5CVS9EWk45eTV3dz09>

Password: 606195

Join by Phone:

Dial: (669) 900-6833

Meeting ID: 927 0611 8569

Subcommittee Meeting

Data Subcommittee Members Present: Debra Mason, Mt. Diablo Unified School District
James Paulsen, Director of Family Law and Probate
John Lowden, Assistant Sheriff
Rebecca Vichiquis on behalf of Lynn Mackey, Superintendent of Schools
William Walker, Health Services Department representative
Chala Bonner, CBO Representative, Seat 3

Other RJOB Members Present: Cheryl Sudduth, CBO Representative, Seat 6

BOS Member Present: John Gioia, Board of Supervisors, District I

Staff Present: Lara DeLaney, Senior Deputy County Administrator
Donte Blue, Deputy Director, Office of Reentry and Justice
Denise Zabkiewicz, Research & Evaluation Manager, Office of Reentry and Justice
Monica Carlisle, Senior Program Analyst, Office of Reentry and Justice
Jill Ray, Field Representative, Supervisor Candace Andersen's Office

Consultant Present: Christopher James, The W. Haywood Burns Institute

1. **Welcome and Announcement**
Convene 3:00 p.m.
2. **Public Comment** on any item under the jurisdiction of RJOB Data Subcommittee and not on this agenda.
No public comment was received.
3. **Approval of Record of Actions** – from June 25, 2020 meeting (Attachment 1) [VOTE]
 - Motion made by Jim Paulsen to approve the Record of Actions
Second by Becky Vichiquis
 - Aye: Debra Mason, William Walker, James Paulsen, John Lowden, Chala Bonner, and Rebecca Vichiquis on behalf of Lynn Mackey
 - Passed
4. **Update on the Proposal for the Creation of a Contra Costa Office of Racial Equity and Social Justice**
(Attachment 2)
 - Supervisor John Gioia provided an update on the proposal for the creation of an Office of Racial Equity and Social Justice. Once the community process is developed and the funding is in place, this item will go to the

BOS for consideration.

5. **Update on Progress to Secure Adult and Juvenile Data from the Superior Court**

- Denise provided an update on the adult and juvenile data from the Court. The Court is operating under a heavy workload in preparation to migrate to their new warrant management system in October. As a result, there have been delays in getting clean data sets. A recent version of the adult data was received but contained dismissed charges. Another request has been submitted to clarify the data request. The programmer who can provide the juvenile data has been booked for the last 2 weeks but should be available to begin work on that data set on July 27.

6. **Update on Data Regarding Juvenile Status Offenses in 2018**

- Probation doesn't have data in an easily accessible manner. To obtain it would require a manual count of each juvenile record.
- There is no information available on status offenses. Probation wants to know what data the committee wants to track during intakes starting August 1st. Possible data points for consideration include: race, gender, age, region, city/zip code (residence), charges of crime (reasons for admission), referring agency, detailed description of the charges, etc.
- Donte presented data from Probation regarding the Orin Allen Youth Rehabilitation (the Ranch) and Juvenile Hall admissions from June 1 to June 30. The data indicates that the majority of admissions are youth of color.
- Ongoing monthly data from Probation Department will be provided to the subcommittee starting in September.

7. **Discuss request for review of monthly data from each program/agency**

- Committee needs to define what data points we want to gather from each program/agency.
- Need to determine what the committee is going to do with the data once we have them available. What are we going to do to decrease any disparities?
- The committee is interested in a request for Race, Ethnicity, Gender, Geography and Offense (REGGO) data from law enforcement agencies.
- Sheriff's Office can provide detention data on a monthly basis to the RJOB Data Subcommittee. The Sheriff meets with the Police Chiefs regularly and can ask the Chiefs if they could provide the REGGO data. John will ask the Sheriff if law enforcement agencies could provide monthly REGGO data to the subcommittee. In addition, for all police contacts in the County, data is held in a shared database, owned by the Sheriff's Office. There is the possibility that the Sheriff's Office can share their data. John will confirm if he could create a report from the shared database regarding adult data without having to make an additional request to the police departments for data.
- The Safe Return Project already requested arrest data from some police departments.
- Chris: more needs to be done surrounding those who have been booked into the system; rather than those who are cited and released. Collateral consequences come for detention.

8. **Next Steps**

- John Lowden will provide more information regarding obtaining data from the Sheriff's Office and Police Departments at the next subcommittee meeting.
- Donte Blue will provide more information on the data collection effort conducted by the Probation Department in August.


9. **Adjourn to Next Subcommittee Meeting** – August 27, 2020, 3:00 p.m. – 5:00 p.m.

Adjourned at 4:35 PM

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RJOB Data Subcommittee Work Plan				
<i>Goal: Improve racial and ethnic equity in justice systems by developing standard practices for data collection and reporting and improving capacity for county agencies and programs (including those administered by CBOs) to report accurate individual level data disaggregated by race and ethnicity</i>				
Objective	Activity	Lead & Team	Completion Date	Deliverable
<p>Objective 1: Support the collection/reporting of accurate data in all criminal justice and law enforcement agencies countywide</p>	<ol style="list-style-type: none"> 1. Provide links to publicly available data at the national, state and local level (as available) surrounding social justice related factors within the population. These links would include demographic data as well as criminal justice, law enforcement, education and other data sources that are relevant to racial disparities. 2. Identify and disseminate a prioritized list of additional countywide and/or agency specific data that will support meeting the objectives of the RJOB and Racial Justice Task Force. <p>Activities when additional resources become available to the ORJ or a Contra Costa Racial Equity Office opens:</p> <ol style="list-style-type: none"> 3. Implement a marketing and advertising initiative to acknowledge and publicly praise 	<p>Data Subcommittee, Burns Institute, Office of Reentry and Justice</p>		<p>Required Deliverables 1: ORJ or other county entity identified by the BOS shall maintain an up-to-date web site or web page with information about and links to publicly available data related to the demographic, criminal justice, law enforcement, and education patterns present within the jurisdiction of interest (local, state, national). These would be sources of data where data could be viewed by race/ethnicity.</p>

	<p>government agencies (e.g. LEAs, CBOs) voluntarily collecting and providing additional requested data. Initiative can also include publicizing agencies not collecting and sharing requested data.</p> <ol style="list-style-type: none"> 4. Support development of data capacity and practice changes to ensure that all requested data points and categories of data are accurately recorded and reported by each participating agency. 5. Respond to any and all privacy concerns and other issues raised by county agencies through training, recommendations and negotiations (if necessary) with county agencies (reported out to and approved/supported by the RJOB) 6. Provide consultation and recommendations to law enforcement and criminal justice agencies on best practices surrounding the collection of data related to ethnicity in an effort to improve the accuracy of the data for the Latinx population. 7. Develop a countywide training on ethnicity data collection best practices to improve the accuracy of data regarding the Latinx population. 			
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<p>Objective 2: In an effort to create greater transparency and accountability of County criminal justice and law enforcement agencies, the Office of Reentry and Justice shall publish data related to the demographic, criminal justice, law enforcement, and education patterns present within the County by race/ethnicity.</p>	<p>Activities when additional resources become available to the ORJ or a Contra Costa Racial Equity Office opens:</p> <ol style="list-style-type: none"> 1. Develop an online format or dashboard to be easily accessed by the public, public agencies and non-profit organizations. 			<p>Required Deliverables 2: As resources and public agency and law enforcement participation allows, develop local web-based data dashboards for public access. Data should be presented by race and ethnicity, easily accessible to the public and updated annually.</p>
<p>Objective 3: Office of Reentry and Justice shall support analysis of interventions implemented through the RJTF to measure efficacy and assess impact on racial disparities</p> <p>All activities under this objective to be reported to the RJOB and any other bodies/collectives identified by the Board of Supervisors.</p>	<ol style="list-style-type: none"> 1. Conduct annual review of criminal justice and law enforcement outcomes to assess the presence of racial disparities. 2. Make recommendations to improve programs and practices related to the elimination/reduction of any racial disparities. <p>Activities when additional resources become available to the ORJ or a Contra Costa Racial Equity Office opens:</p> <ol style="list-style-type: none"> 3. Conduct assessment of any interventions designed to reduce racial disparities. 			<p>Required Deliverable 3: As resources become available, develop annual reports surrounding criminal justice, law enforcement, and educational outcomes by race/ethnicity. Pending data availability, these reports would also assess programmatic outcomes and interventions by race/ethnicity and provide recommendations to improve programs and practices, as necessary.</p>

	<p>4. Conduct comprehensive assessment of current data capacity for relevant CBOs and other agencies to report data that allows for an assessment of impact on RJTF/RJOB alternatives and interventions</p> <p>5. Support, through consultation and training, the development of capacity in relevant agencies to collect/report relevant data showing impact of reforms.</p>			
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