



Agenda

RACIAL JUSTICE OVERSIGHT BODY

Community Engagement & Funding Subcommittee Meeting

September 10, 2020

3:00 p.m. to 5:00 p.m.

Join Zoom Meeting (ORJ):

<https://zoom.us/j/94621368173?pwd=U0VMU3dwbU5oRWkyMct3aG9DUWhZUT09>

Meeting ID: 946 2136 8173

Passcode: 117204

Join by Phone:

Dial (669) 900-6833 and enter the above Meeting ID and Passcode

Subcommittee Meeting

1. **Welcome and New Attendee Orientation**
2. **Public Comment on any item under the jurisdiction of the RJOB and not on this agenda**
3. **Approve the Record of Actions from the August 13, 2020 Subcommittee Meeting (Attachment 1)**
 - a. Review record of actions
 - c. Public comment
 - d. Vote on approving the record of actions and/or take other action as necessary
4. **Youth-Led Community Listening Session(s) Planning**
 - a. Discussion re: upcoming youth-led community listening session(s)
 - b. Public comment
 - c. Vote on community listening session(s) items and/or take other action as necessary
5. **CEF Subcommittee Work Plan (with focus on capacity fund)**
 - a. Update on action items from prior meetings
 - b. Review Subcommittee Work Plan (Attachment 2)
 - c. Propose changes/additions to work plan
 - d. Public comment
 - e. Vote to make additions and/or changes to the work plan and/or take other action as necessary
6. **Future Meetings Scheduling**
 - a. Consider times and places most accessible for impacted communities
 - b. Public comment
 - c. Vote to schedule future meetings and/or take other action as necessary
7. **Announcements and Adjourn**

☺ *The Office of Reentry & Justice will provide reasonable accommodations for persons with disabilities planning to attend Racial Justice Oversight Body meetings. Contact the person listed below at least 72 hours before the meeting.*

📁 *Any disclosable public records related to an item on a regular meeting agenda and distributed by the County to a majority of members of the Racial Justice Oversight Body less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 202, Martinez, during normal business hours.*

✉ *Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time.*

For Additional Information Contact:

Donté Blue, Acting Director
Office of Reentry & Justice
Phone (925) 313-4087 Fax (925) 313-4191
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Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its public meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with public meetings:

AB	Assembly Bill	HHS	Department of Health and Human Services
ABAG	Association of Bay Area Governments	HIPAA	Health Insurance Portability and Accountability Act
ACA	Assembly Constitutional Amendment	HIV	Human Immunodeficiency Syndrome
ADA	Americans with Disabilities Act of 1990	HOV	High Occupancy Vehicle
AFSCME	American Federation of State County and Municipal Employees	HR	Human Resources
AICP	American Institute of Certified Planners	HUD	United States Department of Housing and Urban Development
AIDS	Acquired Immunodeficiency Syndrome	Inc.	Incorporated
ALUC	Airport Land Use Commission	IOC	Internal Operations Committee
AOD	Alcohol and Other Drugs	ISO	Industrial Safety Ordinance
ARRA	American Recovery and Reinvestment Act	JPA	Joint (exercise of) Powers Authority or Agreement
BAAQMD	Bay Area Air Quality Management District	Lamorinda	Lafayette-Moraga-Orinda Area
BART	Bay Area Rapid Transit District	LAFCo	Local Agency Formation Commission
BCDC	Bay Conservation & Development Commission	LLC	Limited Liability Company
BGO	Better Government Ordinance	LLP	Limited Liability Partnership
BOS	Board of Supervisors	Local 1	Public Employees Union Local 1
CALTRANS	California Department of Transportation	LVN	Licensed Vocational Nurse
CalWIN	California Works Information Network	MAC	Municipal Advisory Council
CalWORKS	California Work Opportunity and Responsibility to Kids	MBE	Minority Business Enterprise
CAER	Community Awareness Emergency Response	M.D.	Medical Doctor
CAO	County Administrative Officer or Office	M.F.T.	Marriage and Family Therapist
CBO	Community Based Organization	MIS	Management Information System
CCHP	Contra Costa Health Plan	MOE	Maintenance of Effort
CCTA	Contra Costa Transportation Authority	MOU	Memorandum of Understanding
CCP	Community Corrections Partnership	MTC	Metropolitan Transportation Commission
CDBG	Community Development Block Grant	NACo	National Association of Counties
CEF	Community Engagement & Funding Subcommittee	OB-GYN	Obstetrics and Gynecology
CEQA	California Environmental Quality Act	O.D.	Doctor of Optometry
CIO	Chief Information Officer	OES-EOC	Office of Emergency Services-Emergency Operations Center
COLA	Cost of living adjustment	ORJ	Office of Reentry & Justice
ConFire	Contra Costa Consolidated Fire District	OSHA	Occupational Safety and Health Administration
CPA	Certified Public Accountant	Psy.D.	Doctor of Psychology
CPI	Consumer Price Index	RDA	Redevelopment Agency
CSA	County Service Area	RJOB	Racial Justice Oversight Body
CSAC	California State Association of Counties	RJTF	Racial Justice Task Force
CTC	California Transportation Commission	RFI	Request For Information
dba	doing business as	RFP	Request For Proposal
EBMUD	East Bay Municipal Utility District	RFQ	Request For Qualifications
EIR	Environmental Impact Report	RN	Registered Nurse
EIS	Environmental Impact Statement	SB	Senate Bill
EMCC	Emergency Medical Care Committee	SBE	Small Business Enterprise
EMS	Emergency Medical Services	SWAT	Southwest Area Transportation Committee
EPSDT	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	TRANSPAC	Transportation Partnership & Cooperation (Central)
et al.	et ali (and others)	TRANSPLAN	Transportation Planning Committee (East County)
FAA	Federal Aviation Administration	TRE or TTE	Trustee
FEMA	Federal Emergency Management Agency	TWIC	Transportation, Water and Infrastructure Committee
F&HS	Family and Human Services Committee	UCC	Urban Counties Caucus
First 5	First Five Children and Families Commission (Proposition 10)	VA	Department of Veterans Affairs
FTE	Full Time Equivalent	vs.	versus (against)
FY	Fiscal Year	WAN	Wide Area Network
GHAD	Geologic Hazard Abatement District	WBE	Women Business Enterprise
GIS	Geographic Information System	WCCTAC	West Contra Costa Transportation Advisory Committee
HCD	(State Dept of) Housing & Community Development		



Agenda

RACIAL JUSTICE OVERSIGHT BODY Community Engagement & Funding Subcommittee Meeting

*****RECORD OF ACTIONS*****

August 13, 2020

3:00 p.m. to 5:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/81514421814?pwd=SIR3Mm90Rm02aFNIOER2cHVZdStndz09>

Meeting ID: 815 1442 1814

Password: 649322

Join by phone

Dial (669) 900-6833 and enter the above Meeting ID and Password

Subcommittee Meeting

Subcommittee Members Present: Jeff Landau, Committee Chair, CBO Representative, Seat 2
Edward Williams, CBO Representative, Seat 7
Jay LeVine, CBO Representative, Seat 8
Lynn Mackey, Superintendent of Contra Costa County Office of Education

Subcommittee Members Absent: Tammy Appling-Cabading, CBO Representative, Seat 9
Stephanie Medley, CBO Representative, Seat 5

Other RJOB Members Present: Cheryl Sudduth, CBO Representative, Seat 6
Melvin Russell, Assistant Chief Probation Officer

Consultant Present: Christopher James, the W. Haywood Burns Institute

County Staff Present: Monica Carlisle, Office of Reentry and Justice
Dan Peddycord, Health Services Department
Jill Ray, Supervisor Candace Andersen's Office
Chris Wikler, Supervisor Karen Mitchoff's Office

1. Welcome and New Attendee Orientation

Convene – 3:05 p.m.

2. Public Comment on any item under the jurisdiction of the RJOB and not on this agenda

A public member suggested that we include the definitions of CEF and CBO in the Glossary of Acronyms in all future meeting agendas.

3. Approve the Record of Actions from the July 9, 2020 Subcommittee Meeting (Attachment 1)

- a. Review record of actions
- b. Discussion re: use of video/audio recordings to capture meeting content
- c. Public comment
- d. Vote on approving the record of actions and/or take other action as necessary

Approved the Record of Actions

Motion: Lynn Mackey; Second: Jay LeVine

AYE: Jeff Landau, Edward Williams, Jay LeVine, and Lynn Mackey

Passed

4. Recording/transcription of CEF Subcommittee meetings

- a. Discussion re: use of video/audio recordings to best capture meeting content
- b. Public comment
- c. Vote on recording/transcription method for 8/13/20 and future meetings and/or take other action as necessary
Proposed to record all future RJOB CEF Meetings and make the video recordings available online
Motion: Lynn Mackey; Second: Jay LeVine
AYE: Jeff Landau, Edward Williams, Jay LeVine, and Lynn Mackey
Passed

5. Future community listening session(s) planning

- a. Discussion re: future community listening session(s)
- b. Public comment
- c. Vote on scheduling future community listening session(s) and/or take other action as necessary
 - Members provided feedbacks on the last community listening session held on 7/9/2020.
 - Lynn Mackey was glad that the senior tutors timely participated in the last community listening session and voiced their concerns with the relocation of the ranch.
 - In the future, we need more planning on which member from the CEF is going to take the lead on the facilitation of the listening sessions.
 - If we make the topics of the listening session more youth focused, we will probably get better youth participation in the future.
 - Chris recommended that the committee reach out to youth leadership, youth development and youth centered organizations that will help turn out youth participation in future listening sessions.
 - Chris encouraged the next listening session to be held by the CEF to be more youth focused.
 - Due to the pandemic, many youth lost their safe zones in school and lost their social circles. They live in an abusive environment at home and rely on school to provide the safe zone and thrive through their communications with the mentors. The pandemic created more trauma for these youth.
 - There are a lot of youth who are still not comfortable speaking up in front of the public.
 - “Nothing about us without us” – Let’s find out what approach does the young people want? Do they want to come to these public meetings and speak up? Or do they want to submit their comment in a different way rather than speaking at public meetings?
 - We need to better understand what information we’re trying to garner whenever we do community listening sessions.
 - We need to be clear what we want from the community during these listening sessions. Be specific about the questions that the CEF has for the community, so that the discussions can be properly guided.
 - Questions to ask: What’s happening in our community that is creating the school to prison pipeline? What’s leading these youth to end up in our criminal justice system? Why such a high percentage of black and brown youth in our juvenile system?
 - CEF Members will reach out to youth serving agencies to solicit interest in participating in future community listening sessions. Jeff will reach out to the Safe Return Project, ACE and RYSE. Cheryl will reach out to Alliance for Girls.
 - Edward Williams will facilitate the next CEF community listening session on 11/12/2020. The first hour of the CEF meeting will be dedicated to a community listening session, and the second hour for regular CEF business. The committee and ORJ will work to get the flyer and outreach materials sent out early on.
 - During the 9/10/2020 CEF meeting, the committee will check on progress on preparing for the November 12th listening session and confirm participations from local youth serving organizations.
 - CEF and ORJ will start advertising for the November community listening session immediately after the Sept 10th CEF meeting.

6. CEF Subcommittee Work Plan, with focus on funding

- a. Update on action items from prior meetings
- b. Review Subcommittee Work Plan (Attachment 2)
- c. Propose changes/additions to work plan
- d. Public comment
- e. Vote to make additions and/or changes to the work plan and/or take other action as necessary

At the last JJCC meeting, Probation Chief Esa Ehmen-Krause proposed to fund a CBO capacity building program through the JJCPA funding.

Jeff will follow up with Chief Ehmen-Krause and highlight the capacity building item listed in the RJOB CEF Work Plan.

7. Future Meetings Scheduling

- a. Consider times and places most accessible for impacted communities
- b. Public comment
- c. Vote to schedule future meetings and/or take other action as necessary

Next CEF meeting will be held on 9/10/2020 at 3-5 pm via Zoom.

8. Announcements and Adjourn

Adjourned at 5:05 p.m.

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Community Engagement and Funding Subcommittee Work Plan DRAFT

Goal: Racial justice reform and reinvestment led by community members most directly impacted by systemic racial injustice in Contra Costa County.

Objective	Activity	Lead & Team	Completion Date	Deliverable
<p>Increased decision-making accessibility for persons most directly impacted</p>	<p>Hold RJOB meetings at more accessible times and places for impacted community members</p>	<p>Jeff + TBD</p>	<p>2/29/2020</p>	<p>Specifying relevant accessibility criteria to be adopted by RJOB</p>
			<p>3/31/2020</p>	<p>Creating a detailed list of top options for upcoming RJOB meeting times and places</p>
			<p>8/1/2020</p>	<p>Holding an RJOB meeting at a top option time and place in east county</p>
			<p>8/1/2020</p>	<p>Holding an RJOB meeting at a top option time and place in west county</p>
			<p>8/1/2020</p>	<p>Holding an RJOB meeting at a top option time and place in central county</p>
	<p>Targeted outreach to persons most directly impacted to participate in RJOB meetings and decisions</p> <ul style="list-style-type: none"> • Prioritizing efforts in areas with most persons of color, poverty, and non-English speakers • Going to accessible spaces for persons with disabilities in outreach 	<p>TBD</p>	<p>6/1/2020</p>	<p>Attend local municipal council meetings and give public comment about RJOB</p>
			<p>6/1/2020</p>	<p>Attend local community group meetings and introduce RJOB</p>

Community Engagement and Funding Subcommittee Work Plan DRAFT

Goal: Racial justice reform and reinvestment led by community members most directly impacted by systemic racial injustice in Contra Costa County.

Objective	Activity	Lead & Team	Completion Date	Deliverable
<p>Increased decision-making transparency for persons most directly impacted</p>	<p>Hold pre/post-RJOB meeting welcome and education sessions</p> <p>Provide committee chart with decision-making process and committee members' authority and responsibilities</p> <p>Simplified language in RJOB meeting materials and discussions</p> <p>Increased opportunities for community questions at RJOB meetings</p>	<p>Jeff + TBD</p>	<p>2/29/2020</p>	<p>Hold first session at upcoming CEF subcommittee meeting in February</p>
<p>Increased decision-making power for persons most directly impacted</p>	<p>Additional opportunities for community input and feedback at RJOB meetings</p> <p>Adopt diversity representation goals/requirements for RJOB</p> <p>Propose diversity representation goals/requirements for county- appointed committees</p> <p>Adopt and implement recruitment, retention, and promotion policies for diversity representation on county-appointed committees</p>		<p>2/29/2020</p>	<p>Add invitation for public comment after each agenda item</p>

Community Engagement and Funding Subcommittee Work Plan DRAFT

Goal: Racial justice reform and reinvestment led by community members most directly impacted by systemic racial injustice in Contra Costa County.

Objective	Activity	Lead & Team	Completion Date	Deliverable
<p>County criminal justice agencies shall establish formal partnerships with community-based organizations to provide greater capacity for</p> <p>i. diversion</p> <p>ii. reentry programs</p> <p>iii. alternatives to detention</p> <p>iv. pretrial services</p> <p>v. in-custody programming</p>	<p>Identification of program needs within the county, including location needs</p> <ul style="list-style-type: none"> Solicit community and CJ system actor input regarding existing resources identifying program needs, as well as program needs insufficiently addressed by existing resources <p>Identification of community-based organizations with the potential or capacity to fill the program needs</p>	<p>CEF SC, Burns Institute</p>		<p>Including community and CJ system actor input on program needs as agenda items at priority time and place RJOB meetings in east, west, and central</p> <p>One-on-one/small group meetings between CEF members and key community members on program needs</p> <p>One-on-one/small group meetings between CEF members and key CJ system actors on program needs</p> <p>Creating lists of identified and demonstrated needs prioritized by community and CJ system actor input</p> <p>Including community and CJ system actor input on ideal CBOs as agenda items at priority time and place RJOB meetings in east, west, and central</p> <p>One-on-one/small group meetings between CEF members and key community members on ideal CBOs</p> <p>One-on-one/small group meetings between CEF members and key CJ system actors on ideal CBOs</p>

Community Engagement and Funding Subcommittee Work Plan DRAFT

Goal: Racial justice reform and reinvestment led by community members most directly impacted by systemic racial injustice in Contra Costa County.

Objective	Activity	Lead & Team	Completion Date	Deliverable
	<p>Identification of county justice system or enforcement agency requirements for each type of program listed i-v</p> <p>Formal recommendations about changes to agency requirements as well as trainings, funding, etc. necessary to support compliant program development by CBOs</p>			<p>Creating lists of identified CBOs to fill the program needs</p> <p>Including CJ system actor info on agency requirements as agenda items at priority time and place RJOB meetings in east, west, and central</p> <p>Lists of criteria and requirements for programs to partner with county agencies</p> <p>Including community, CBOs, and CJ system actor input on changes to support compliant program development by CBOs as agenda items at priority time and place RJOB meetings in east, west, and central</p> <p>Interviews with key community members, CBOs, and CJ system actors regarding necessary changes</p> <p>Interviews with CJ system actors and CBOs in other jurisdictions regarding appropriate requirements and necessary changes</p> <p>List of recommendations about current requirements for county partnership</p>

Community Engagement and Funding Subcommittee Work Plan DRAFT

Goal: Racial justice reform and reinvestment led by community members most directly impacted by systemic racial injustice in Contra Costa County.

Objective	Activity	Lead & Team	Completion Date	Deliverable
<p>All CBOs shall be evaluated for efficacy and effectiveness of program goals and objectives to ensure populations are appropriately served. Community input shall be an integral part of this process</p>	<p>Support the data subcommittee’s work to evaluate program effectiveness</p>			<p>Data template for CBOs; training on data collection/capacity building; regularly collected data reports by race/ethnicity for CBOs</p>
<p>Establish a community capacity fund to build the capacity of CBOs – especially those staffed by formerly incarcerated individuals – to contract with the County and provide services to reentry clients</p>	<p>Reach out to the BOS for funding to help endow/support the community capacity fund AND identify and apply for other funding sources (grants, RFPs, etc.)</p> <p>Develop list of qualifications and application process for the fund</p> <p>Establish meeting structure to support CBOs and allocate funds as necessary</p>			<p>Agenda item with BOS; list of other sources, completed applications for funds; list of qualifications for fund, formalized application process; calendared meetings to allocate funds</p>
<p>The RJOB shall collaborate with the CCP-EC to consider increasing realignment funding for community services.</p>				