

Community Corrections Partnership (CCP)

Community Advisory Board (CAB) Meeting Minutes

Thursday, January 14, 2021 10:00 a.m. to 12:00 p.m

1. Introductions and Announcements:

- a. Present: Chala, Denise, Chris, Rhody, Brandon, Alicia, Azi, Cassidie, Charles, Crawford, Cynthia, Darryl, Dr. Michelle, Ellen, Frank, Jeri, Jill, Jody, Jonta, Lacreena, Lila, Melissa, Michael, Nakenya, Nicole G, Nicole P., Pat M., Rick, Susan, Tiffany,
- b. Announcements:
  - i. Denise ORJ – has organizational changes in the office, protocol shift, we would encourage you to mark your own calendar for this meeting, ORJ will no longer send out reminder emails. Encourage you to sign up at the agenda center to get updates and agendas. Asking members of the board to send in RSVP when you receive a message from ORJ so that we can confirm quorum. With Nicole's arrive and Monica's departure there are in the process of making changes
    1. Chala – who do I send meeting minutes notes to? Nicole
    2. Jill - Will there be a meeting cancellation notice sent out to the agenda center as well? Yes.
  - ii. Lila – Rubicon in Richmond is taking referrals for folks coming out of reentry, doing remote workshop, parenting classes,
  - iii. Nicole – Shelter Inc. is also taking referrals, have programs for AB 109.
  - iv. Tiffany – On January 15, 2021, from 1:00-3:00 pm, please join the Reentry Success Center in celebrating 8 justice impacted individuals who are on schedule to complete the eight-week Alpha cohort.
  - v. Terrance Cole – Program is beginning this term at San Mateo College
  - vi. Ellen – PD kept all programs up and running, Clean Slate is up and running, working closely with Parole AB 1950 shorter probation terms, HIPP Program is still rolling.
    1. Nicole would like more information because some of her clients are 290 and that is some of their barriers.

2. Public comment:

- a. N/A

3. CAB Officer Election:

- a. Chair
  - i. Crawford would like to nominate Michael Pitts as Chair
  - ii. Michael accepts the nomination
  - iii. Crawford makes motion to approve Michael Pitts as Chair
  - iv. Jonta second
  - v. Motion carries unanimously
- b. Vice Chair
  - i. Chala nominates Jonta Davenport as Vice Chair
  - ii. Jonta accepts

- iii. Crawford make motion to approve Jonta Davenport as Vice Chair
    - iv. Nicole second
    - v. Motion carries unanimously
  - c. Secretary
    - i. Lila nominates Chala Bonner as Secretary
    - ii. Chala accepts the nomination
    - iii. Jonta make motion to approve Chala Bonner as Secretary
    - iv. Nicole second
    - v. Motion carries unanimously
    - vi. No public comment
- 4. Appoint CAB Representatives
  - a. QAC –
    - i. The Chair is the designee of the QAC committee. May need to check on the Brown Act guidelines because if the Chair and the Probation chief meet would that be a violation of the Brown Act because they both sit on the QAC board.
    - ii. Nicole Green volunteers to be the designee of QAC
    - iii. No public comment
    - iv. Michael makes motion to appoint Nicole Green as the QAC designee
    - v. Jonta second
    - vi. Motion carries unanimously
  - b. Reentry Success Center –
    - i. Nakenya volunteers to be the designee for Reentry Success Center
    - ii. Chala makes motion to appoint Nakenya as the Reentry Success Center designee
    - iii. Michelle second
    - iv. Motion carries unanimously
  - c. HIPP
    - i. Lila volunteers to be the designee for HIPP
    - ii. Dr. Michelle is also interested in being the designee for HIPP
    - iii. Lila will step back but would like to attend those meeting just to listen in
    - iv. Michael makes a motion appoint Dr. Michelle as the HIPP designee
    - v. Nicole second
    - vi. No public comments
    - vii. Motion carries unanimously
  - d. Smart Reentry Grant Task Force
    - i. Jonta volunteers to be the designee for Smart Reentry Grant Task Force
    - ii. Lila makes motion to appoint Jonta Davenport as Smart Reentry Grant Task Force designee
    - iii. DeVonn second
    - iv. Motion carries unanimously
- 5. 2021 CAB Retreat
  - a. The previous retreats have been 8 hours. We usually split it in 2 days for 4 hours a day. The goal is to set goals for CAB, establish a working relationship, discuss roles, assign roles to subcommittees.

- b. The challenge will be that it will be virtual, and 4 hours is kind of long
  - c. Chala suggest 3,3, and 2 hour days
  - d. DeVonn would also like 3,3, and 3. But that may be a stretch for some folks.
  - e. Jeri – can you go over the agenda for the CAB Retreat?
    - i. History of CAB, recommendations that was presented last year, and subcommittee roles and assignment
  - f. Nicole will sent out some sort of poll to see what date and times works best for CAB members
  - g. Michael, Jonta, Chala and ORJ will meet to discuss CAB Retreat agenda
  - h. Public comment:
    - i. Donte would like to commend CAB for the recommendations that we put forth last year. PPC is going to take the item up and has asked ORJ and Probation to present and let them know what has been accomplished and what are the recommendations. PPC meets Jan. 25<sup>th</sup> 10:30AM. ORJ really want people to subscribe to the calendar invites so that there is efficient communication.
6. Meeting adjourned at 12:03PM