



**Community Corrections Partnership (CCP)  
Community Advisory Board (CAB)  
Outreach & Community Engagement Subcommittee (OCEC) Meeting**

**\*\*\*RECORD OF ACTIONS\*\*\***

Tuesday, May 17, 2022  
11:00 a.m. to 12:30 p.m.

Join Zoom Meeting:  
<https://zoom.us/j/97470173706?pwd=SlpOdkxxczZLVm5KMXdtdcmloRG9LQT09>

Meeting ID: 974 7017 3706  
Passcode: 156906

Join by Phone:  
Dial: (669) 900-6833  
Enter the Above Meeting ID and Passcode

**Agenda**

**Members Present:** Crawford Carpenter, Mark Thomas, Nakenya Allen, Scott Parsons

**Members Absent:** Lanita Mims

**Staff Present:** Nicole Popczuk, Elissa Robinson

**Others Present:** Dale Harrington

1. Welcome, Introductions & Announcements
  - Convened: 11:04 a.m.
2. Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda.
  - No Public Comment was received.
3. Approval of the Minutes from the May 3, 2022 CAB OCEC Subcommittee Special Meeting (**Attachment 1; See Pg. 4-6**) [VOTE]
  - No Public Comment was received.
  - Discussion: See below. See video here for more details: [https://youtu.be/\\_wUb0jnu0oI](https://youtu.be/_wUb0jnu0oI)
  - Motion: Scott Parsons
  - Second: Mark Thomas

- Passed unanimously
4. Standing Agenda Item for Membership Status (Attachment 2; See Pg. 7-8)
    - Discuss Applications for New Membership to be Considered for Nomination by the full CAB [VOTE]
      - i. No Public Comment was received.
      - ii. Discussion: See below. See video here for more details: <https://youtu.be/wUb0jnu0oI>
      - iii. Nicole Popczuk: No applications to review at this time;
  5. Review Diversity Survey (Attachment 3; See Pg. 9-15)
    - Public Comment was received.
    - Discussion: See below. See video here for more details: <https://youtu.be/wUb0jnu0oI>
    - Nicole Popczuk: Presented Diversity Survey to Subcommittee and solicited feedback;
    - Elissa Robinson: Recommended the Subcommittee review the 5/5/22 RJOB Presentation on Race/Ethnicity Data Collection; Nicole to provide recording and PowerPoint to Subcommittee following the meeting;
    - All Members: Would like to see the current CAB Diversity Survey reviewed by County Counsel and/or HR;
  6. Review Updates to CAB Overview PowerPoint (Attachment 4; See Pg. 16-32)
    - No Public Comment was received.
    - Discussion: See below. See video here for more details: <https://youtu.be/wUb0jnu0oI>
    - Nicole Popczuk: Presented CAB Overview PowerPoint to Subcommittee and solicited feedback;
  7. Review Proposed CAB Ambassadors Program Assignments (Attachment 5; See Pg. 33-34)
    - No Public Comment was received.
    - Discussion: See below. See video here for more details: <https://youtu.be/wUb0jnu0oI>
    - Nicole Popczuk: Presented CAB Ambassadors Program Assignments to Subcommittee and solicited feedback;
  8. Review Last Year's Talking Points & Establish Timeline (Attachment 6; See Pg. 35-37)
    - No Public Comment was received.
    - Discussion: See below. See video here for more details: <https://youtu.be/wUb0jnu0oI>
    - Nicole Popczuk: Postponed until next month;
  9. Next Steps
    - No Public Comment was received.
    - Discussion: See below. See video here for more details: <https://youtu.be/wUb0jnu0oI>

- Crawford Carpenter: Recapped the below next steps;
    - i. Action for full CAB on 6/9/22: See below:
      - 1. Present CAB Overview PowerPoint, solicit feedback and approve;
    - ii. Agendize for next month on 6/21/22:
      - 1. Standing Agenda Item for Membership Status;
        - a. Informal Interviews as needed;
      - 2. Survey Alternate Members, review Updated CAB Ambassador Program Assignments, and further define support for holding meetings with department heads;
      - 3. Review 5/5/22 RJOB Presentation on Race/Ethnicity Data Collection and discuss next steps for CAB Diversity Survey;
      - 4. Review Last Year's Talking Points & Establish Timeline
10. Adjourn to next Subcommittee Meeting: June 21, 2022, 11:00 a.m. to 12:30 p.m.
- No Public Comment was received.
  - Discussion: See below. See video here for more details: <https://youtu.be/wUj0jnu0oI>
  - Adjourned: 12:34 p.m.

<b>Next Meetings:</b>		
<u>CCP Exec Committee</u> Friday, June 3, 2022 10:30 a.m.	<u>Public Protection Committee</u> Monday, May 23, 2022 10:30 a.m.	<u>Community Advisory Board</u> Thursday, June 9, 2022 10:00 a.m. to 12:00 p.m.
<u>Outreach &amp; Community Engagement Subcommittee</u> Tuesday, June 21, 2022 11:00 a.m. to 12:30 p.m.	<u>Programs &amp; Services Subcommittee</u> Thursday, May 19, 2022 11:00 a.m. to 12:30 p.m.	<u>Policy &amp; Budget Subcommittee</u> Friday, May 20, 2022 10:30 a.m. to 12:00 p.m.

☺ *The Office of Reentry & Justice will provide reasonable accommodations for persons with disabilities planning to attend Community Advisory Board meetings. Contact the staff person listed below at least 48 hours before the meeting.*

📁 *Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of members of the Community Advisory Board less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 202, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm. Materials are also available on line at <https://www.contracosta.ca.gov/4165/Community-Advisory-Board>*

📧 *Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time.*

**For Additional Information Contact:**

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## Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

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AB	Assembly Bill	HIPAA	Health Insurance Portability and Accountability Act
ABAG	Association of Bay Area Governments	HIV	Human Immunodeficiency Syndrome
ACA	Assembly Constitutional Amendment	HOV	High Occupancy Vehicle
ADA	Americans with Disabilities Act of 1990	HR	Human Resources
AFSCME	American Federation of State County and Municipal Employees	HUD	United States Department of Housing and Urban Development
AICP	American Institute of Certified Planners	Inc.	Incorporated
AIDS	Acquired Immunodeficiency Syndrome	IOC	Internal Operations Committee
ALUC	Airport Land Use Commission	ISO	Industrial Safety Ordinance
AOD	Alcohol and Other Drugs	JPA	Joint (exercise of) Powers Authority or Agreement
ARRA	American Recovery and Reinvestment Act	Lamorinda	Lafayette-Moraga-Orinda Area
BAAQMD	Bay Area Air Quality Management District	LAFCo	Local Agency Formation Commission
BART	Bay Area Rapid Transit District	LLC	Limited Liability Company
BCDC	Bay Conservation & Development Commission	LLP	Limited Liability Partnership
BGO	Better Government Ordinance	Local 1	Public Employees Union Local 1
BOS	Board of Supervisors	LVN	Licensed Vocational Nurse
CALTRANS	California Department of Transportation	MAC	Municipal Advisory Council
CalWIN	California Works Information Network	MBE	Minority Business Enterprise
CalWORKS	California Work Opportunity and Responsibility to Kids	M.D.	Medical Doctor
CAER	Community Awareness Emergency Response	M.F.T.	Marriage and Family Therapist
CAO	County Administrative Officer or Office	MIS	Management Information System
CCHP	Contra Costa Health Plan	MOE	Maintenance of Effort
CCTA	Contra Costa Transportation Authority	MOU	Memorandum of Understanding
CCP	Community Corrections Partnership	MTC	Metropolitan Transportation Commission
CDBG	Community Development Block Grant	NACo	National Association of Counties
CEQA	California Environmental Quality Act	OB-GYN	Obstetrics and Gynecology
CIO	Chief Information Officer	O.D.	Doctor of Optometry
COLA	Cost of living adjustment	OES-EOC	Office of Emergency Services-Emergency Operations Center
ConFire	Contra Costa Consolidated Fire District	ORJ	Office of Reentry & Justice
CPA	Certified Public Accountant	OSHA	Occupational Safety and Health Administration
CPI	Consumer Price Index	Psy.D.	Doctor of Psychology
CSA	County Service Area	RDA	Redevelopment Agency
CSAC	California State Association of Counties	RJOB	Racial Justice Oversight Body
CTC	California Transportation Commission	RJTF	Racial Justice Task Force
dba	doing business as	RFI	Request For Information
EBMUD	East Bay Municipal Utility District	RFP	Request For Proposal
EIR	Environmental Impact Report	RFQ	Request For Qualifications
EIS	Environmental Impact Statement	RN	Registered Nurse
EMCC	Emergency Medical Care Committee	SB	Senate Bill
EMS	Emergency Medical Services	SBE	Small Business Enterprise
EPSDT	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	SWAT	Southwest Area Transportation Committee
et al.	et ali (and others)	TRANSPAC	Transportation Partnership & Cooperation (Central)
FAA	Federal Aviation Administration	TRANSPAN	Transportation Planning Committee (East County)
FEMA	Federal Emergency Management Agency	TRE or TTE	Trustee
F&HS	Family and Human Services Committee	TWIC	Transportation, Water and Infrastructure Committee
First 5	First Five Children and Families Commission (Proposition 10)	UCC	Urban Counties Caucus
FTE	Full Time Equivalent	VA	Department of Veterans Affairs
FY	Fiscal Year	vs.	versus (against)
GHAD	Geologic Hazard Abatement District	WAN	Wide Area Network
GIS	Geographic Information System	WBE	Women Business Enterprise
HCD	(State Dept of) Housing & Community Development	WCCTAC	West Contra Costa Transportation Advisory Committee
HHS	Department of Health and Human Services		

