

**Contra Costa County Advisory Council on Aging  
Executive Committee Meeting Minutes  
August 5, 2020**

**Call to Order:** Susan Frederick, ACOA President, called the meeting to order at 9:30am.

**Present:** Susan Frederick, Jim Donnelly, Kevin Donovan, Steve Lipson, Gail Garrett, Shirley Krohn, Gerald Richards

**Absent:** Richard Nahm, Jennifer Doran, Mary Rose, Mary Bruns

**Staff:** Anthony Macias

**Public Comment / Approval of Agenda/Minutes**

- No public comments
- Adoption of Today's Agenda: Moved to approve by Gerald, motioned second by Steve, unanimously adopted.
- Adoption of July 2020 Minutes: Minutes adopted as written.

**Announcements and Correspondence:** Susan Frederick

- None

**President's Report:** Susan Frederick

- Workgroups and Committees descriptions of purpose and duties are be reviewed and revised at August meetings; Executive committee to review and approve these at the September meeting.
- Election for new officers is coming up and Jennifer to discuss this at general meeting in August or September.

**AAA Program Manager Report:** Anthony Macias

- Laura's gone, Tracy is acting in her place
- Paperwork for an interim has been submitted and paperwork for a permanent has been submitted
- CARES Act funding – Laura developed a plan on how to allocate funds, Tracy is reviewing
- Great Plates Delivered – extended to Sept 9. Currently, 200 recipients, 3 restaurants
- Area Plan on Board of Sup's agenda today for approval, then wait for CDA approval
- Dignity at Home RFI issued, bids due Aug 17

**Review and Approve Elder Abuse Prevention WG Presentation document:** Committee

- Committee had reviewed the presentation previously as it was sent to the committee with agenda; discussion of presentation as being very good;
- Everyone in agreement that this is good and to move forward with workgroup presenting this.

**Consent Item:**

Approval of Elder Abuse Prevention WG Presentation; Jim moves to accept; Shirley second, no dissension, all approve.

## **Committee Reports:**

**Planning Committee:** Kevin Donovan – committee went through purpose and duties description document; spent time on funding sources; information about CARES act money and where the funding goes; setting up a base knowledge on process for funding and contracts.

**Membership Committee Report:** Jennifer Doran – Absent.

**Health Work Group** – Susan Frederick – No report, has not met yet.

**Transportation Work Group (SMAC):** Mary Bruns– Absent; no meeting in July.

**Technology Work Group:** Steve Lipson – received updates to Susan’s letter; will update; discussion on ways to reach out to connect to ACOA committees on reaching out to other groups.

**Housing Work Group:** Gerry Richards – Housing- had a meeting and invited Terri House to discuss White Paper but she was not able to attend. Therefore, whitepaper is on hold. July presentation by Homeless Point in Time (PIT) and Project Roomkey; will have a report from 8/17 meeting on 8/19; will provide highlights on the white paper.

**Elder Abuse Prevention Work Group:** Mary Rose – Absent.

**Senior Nutrition Project Council Report:** Gail Garrett – board meeting today and will discuss at next meeting.

**Legislative Work Group:** Shirley Krohn – no report; thoughts for next year; same as past getting started in January and ending in August; dependent upon pieces of legislation that will come across; Recommends N. Leasure as co-chair for next year.

**Treasurer Report:** Richard Nahm – Absent; \$86 balance remains unchanged as there has been no ACOA general meeting since February 2020.

### **ACOA future presentation items:**

**August:** Housing White Paper – Gerald Richards

**September:** California Senior Medi-Care Patrol Mike Awadalla

**October:** Master Plan For Aging- Debbie Toth

**December:** Year End Meeting

### **Public Comment:**

- None

**Item for next meeting:** Review of Committee and Workgroups description documents

**Next Meeting:** Wednesday, September 2, 2020

The meeting adjourned at 11:00 am.