



## WHEN IS A GRADING PERMIT REQUIRED?

These requirements apply to building permits submitted on or after January 1, 2017.

### BUILDING INSPECTION REQUIREMENTS

#### A grading permit is most commonly required if:

1. Excavating greater than 5 feet deep or more than 200 cubic yards.  
*Note: (50 cubic yards for the cities of Lafayette, Moraga, and Orinda)*
2. Placing fill to support any structure, fill deeper than 3 feet, or more than 200 cubic yards.  
*Note: (50 cubic yards for the cities of Lafayette, Moraga, and Orinda)*

Per County Ordinance Code Section [716-4.202-204](#), other conditions may also trigger a grading permit.

Note for all grading permits involving 1000 cubic yards or more, nearby neighbors will be notified prior to permit issuance, see County Ordinance [716-4.202 \(e\)](#).

#### What to submit for a grading permit application:

Three (3) sets of grading plans stamped and signed by a licensed California Civil Engineer or Architect and two copies of a geotechnical report.

For a full description of the submittal requirements, see County Ordinance [716-4.602, 604, 606, 608](#), and for soil reports, see County Ordinance [716-4.804](#).

### PERMIT PROCESS

#### Building Permit Review

1. [Building Permit Application](#) are available on-line or in the Application and Permit Center.

#### Inspections

1. Periodic inspection as determined by County Grading Inspector.
2. Review of 3<sup>rd</sup> party compaction test reports.
3. Final inspection by County Grading Inspector.

#### Building Permit Application Requirements

1. A completed [Building Permit application](#) available on-line, or at the Application and Permit Center.
2. Site plan, drainage plan, elevations
3. Statements per [716-4.608](#)
4. Soil Report