



WHEN IS A GRADING PERMIT REQUIRED?

BUILDING INSPECTION REQUIREMENTS

A grading permit is most commonly required if:

1. Excavating greater than 5 feet deep or more than 200 cubic yards.
Note: (50 cubic yards for the cities of Lafayette, Moraga, and Orinda)
2. Placing fill to support any structure, fill deeper than 3 feet, or more than 200 cubic yards.
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Per County Ordinance Code Section [716-4.202-204](#), other conditions may also trigger a grading permit.

Please note that for all grading permits involving 1000 cubic yards or more, nearby neighbors will be notified prior to permit issuance, see County Ordinance [716-4.202 \(e\)](#).

What to submit for a grading permit application:

Three (3) sets of grading plans stamped and signed by a licensed California Civil Engineer or Architect and two copies of a geotechnical report.

For a full description of the submittal requirements, see County Ordinance [716-4.602, 604, 606, 608](#), and for soil reports, see County Ordinance [716-4.804](#).

PERMIT PROCESS

Building Permit Review

1. Apply online on our ePermits Center at <https://epermits.cccounty.us>. You will first need to register for an account. Contractors and Contractor agents must connect a CSLB license to their online account and can apply for permits after staff has approved the license.

Inspections

1. Periodic inspection as determined by County Grading Inspector.
2. Review of 3rd party compaction test reports.
3. Final inspection by County Grading Inspector.

Building Permit Application Requirements

1. Apply online on our ePermits Center at <https://epermits.cccounty.us>.
2. Site plan, drainage plan, elevations
3. Statements per [716-4.608](#)
4. Soil Report