

**Meeting Minutes – June 13, 2019**  
**Community Advisory Board on Realignment (CAB)**

CAB Members Present: Chala Bonner, Lisa Gregory, Harry Thurston, DeVonn Powers, Rolanda Wilson, Frank Hancock, Michael Pitts, Gretchen Logue

Public: Donté Blue, Ellen McDonell, Mary Sylla, Monica Carlisle, Alicia Nuchols, Jill Ray, Anthony Hailey, Chrystine Robbins, Charles Brown, Henrissa Bassey, Matt Schuler, Gina Bills, Janna Evans, Adey Teshager, Andrea Crider, Larry Hill, and Dolores Williams

**1. Meeting called to order at 10:00 AM**

- a. Roll Call of CAB Members by Gretchen Logue, CAB Secretary
- b. Confirmed Quorum and meeting started

**2. Introductions**

**3. Announcements**

- a. Risk, Needs, Responsivity (RNR) Training scheduled on June 20, 2019 – Cohosted by George Mason University and Jeweld Legacy Group

**4. Public Comments - None**

**5. Approval of May 9, 2019 CAB Meeting Minutes**

- a. Mary Sylla's name was spelled incorrectly
- b. Attachments mentioned in a meeting minutes should be attached to the minutes
- c. Motion to approve the Minutes as amended: Ayes (Rolanda Wilson, DeVonn Powers, Chala Bonner, Lisa Gregory, Harry Thurston, Frank Hancock, Michael Pitts,); Abstention (Gretchen Logue); motion approved.

**6. Presentation by the Office of the Sheriff regarding Inmate Release Policy and Procedures**

- a. Matthew Schuler – Assistant Sheriff
- b. Chrystine Robbins – AB109 Administrative Services Assistant III, Office of the Sheriff
- c. ORJ will post the Presentation by the Office of the Sheriff to the CAB's web page after the meeting.
- d. The Sheriff's Office is invited to attend the next Programs and Services Committee Meeting on July 16, 2019 to discuss the white paper regarding transportation services.

**7. Use of County's FY 2019-20 Innovation Fund Staff Report**

- a. The Policy and Budget Committee will discuss the usage of the County's FY 2019-20 Innovation Fund at its next committee meeting on June 28, 2019. All CAB members are invited to

participate in this committee meeting; however, quorum of full CAB could not be active participants in the meeting, otherwise some would have to silently observe.

- b. The Policy and Budget Committee will provide its recommendation on the usage of the Innovation Fund to the CAB at the next full CAB Meeting on July 11, 2019.
- c. The CAB will vote and provide its direction to ORJ on the usage of the Innovation Fund at its monthly meeting on July 11, 2019.
- d. ORJ will report to the Quality Assurance Committee (QAC) on CAB's direction of the usage of the Innovation Fund at QAC's meeting on August 5, 2019.

## **8. CAB Member Meeting Updates**

### **a. Chair's Administrative Notes**

#### **i. CAB Subcommittees Reporting Requirements:**

- 1) All Subcommittees are required to meet at the minimum of once between CAB monthly meetings, multiple times if needed.
- 2) All Committee Chairs are required to:
  - a) Send a meeting agenda and associated attachments to Monica Carlisle of ORJ at a minimum of 8 calendar days prior to any planned meetings.
  - b) Ensure there is a public notice of the meeting agenda at least 96 hours prior to any CAB meetings.
  - c) Establish a quorum of voting members for any CAB meetings in order to proceed with the meetings.
  - d) Submit Subcommittee meeting reports to Monica Carlisle of ORJ by Wednesday in the week prior to the scheduled CAB Monthly meetings.

#### **ii. Reports from assigned CAB Representatives to External Committees:**

- 1) The assigned CAB Representatives need to attend all noticed external meetings.
- 2) The CAB Representative need to send a written report summary of CAB related outputs from these external meetings to Monica Carlisle of ORJ by Wednesday in the week prior to the scheduled CAB monthly meetings.

#### **iii. CAB Members are encouraged to review the AB 109 Annual Report for FY 2017/18**

- 1) The Public Protection Committee (PPC) is expected to accept the AB 109 Annual Report for FY 2017/18 at the PPC meeting on July 1, 2019.
- 2) ORJ will send a copy or the URL of the Annual Report to all CAB members after it is accepted by the PPC.

### **b. BOS meetings**

- i. Harry Thurston reported on the BOS meetings on 5/14, 5/21, and 5/30 with items that are of interest to the CAB.

- c. Quality Assurance Committee (QAC) meeting
  - i. Harry Thurston reported on the QAC meeting on 5/10.
- d. Public Protection Committee (PPC) meeting
  - i. Harry Thurston reported on the PPC meeting on 6/3.
- e. Community Corrections Partnership (CCP) meeting
  - i. Harry Thurston reported on the CCP meeting on 6/7.
- f. Policy and Budget Committee Meeting
  - i. Lisa Gregory reported on the monthly Policy and Budget Committee Meeting.
- g. Programs and Services Committee
  - i. Rolanda Wilson reported on the monthly Programs and Services Committee Meeting.
- h. Outreach and Community Engagement (OCEC)
  - i. Michael Pitts reported on the monthly OCEC Meeting.

**9. Upcoming Meetings**

- a. Community Corrections Partnership (CCP) Exec Committee Meeting:  
Friday, 9/6/19, 8 a.m., Probation Department, 50 Douglas Drive, Martinez, Suite 200
- b. Public Protection Committee (PPC) Meeting  
Monday, 7/1/19, 10:30 a.m., 651 Pine Street, Martinez, Room 101
- c. CAB Monthly Meeting  
Thursday, 7/11/19, 10 a.m., 50 Douglas Drive, Martinez, Suite 200

**10. Harry adjourned the meeting at 12:00 p.m.**